



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution	
	KRISHNA MENON MEMORIAL GOVERNMENT WOMEN'S COLLEGE
• Name of the Head of the institution	DR. C.P. SANTHOSH
• Designation	ASSOCIATE PROFESSOR
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04972746175
• Mobile no	9188900209
• Registered e-mail	kmmgwckannur@gmail.com
• Alternate e-mail	kmmgwc@rediffmail.com
• Address	Krishna Menon Memorial Government Womens College, P.O. Pallikkunnu
• City/Town	Kannur
• State/UT	Kerala
• Pin Code	670004
2.Institutional status	
• Affiliated /Constituent	Government
• Type of Institution	Women
• Location	Semi-Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Kannur				
• Name of the IQAC Coordinator	Dr Gireesh Vishnu Namboodiri				
• Phone No.	9495347846				
• Alternate phone No.	04972746175				
• Mobile	9188900209				
• IQAC e-mail address	kmmiqac2019@gmail.com				
• Alternate Email address	kmmgwckannur@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.kmmgwc.ac.in/aqar/KMMGWC-AQAR-2019-20.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.kmmgwc.ac.in/Acadamic_calender.html				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	76.45	2005	20/05/2005	12/05/2011
Cycle 2	A	3.03	2014	03/05/2014	02/05/2019
6.Date of Establishment of IQAC			01/06/2015		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Infrastructure development and upgradation	Kerala State Govvernement	2022	1534000
Institution	Student welfare	Kerala State Government	2022	110880
Institution	Lab and Library Development	Kerala State Government	2022	5050000

8.Whether composition of IQAC as per latest NAAC guidelines	Yes		
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File		
9.No. of IQAC meetings held during the year	4		
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes		
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded		
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No		
<ul style="list-style-type: none"> • If yes, mention the amount 			

11.Significant contributions made by IQAC during the current year (maximum five bullets)
Conducted a training programme on LMS for Teaching Faculty Conducted an Exordium to the New Assessment and Accreditation Framework of NAAC. Encouraged Ecofriendly outlook such as controlling plastic waste on campus, use of LED bulbs, use of renewable sources of energy, conservation of energy, etc. Promoted waste management

systems. Promoted women empowerment awareness programs. Promoted ICT enabled classroom Teaching and Learning.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Women Empowerment Programmes	Conducted various Women Empowerment programmes, in the campus.
Promotion of ICT	Promoted ICT enabled classroom Teaching and Learning.
Moral/Value/ Fitness education	Provided moral/value education for students. Conducted fitness/ health care classes for students and teachers.
Enhancement of student involvement	Ensured participation of students in different academic / non academic activities.
Encouraging Extension activities	Community based extension activities through NSS
Promotion of Ecofriendly outlook	Encouraged Ecofriendly outlook such as controlling plastic waste in campus, use of LED bulbs, use of renewable sources of energy, conservation of energy etc.

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
College Council	17/08/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-2022	24/05/2023

15.Multidisciplinary / interdisciplinary

In the College, students are given access to several multidisciplinary/ interdisciplinary and generic elective courses from which they can pick any course of her choice and requirement. Multidisciplinary panel discussion presents views from scholars in different field and can leave some merging of the information to the participants. The college has immense potential in multidisciplinary/ interdisciplinary approaches in education since many languages like English, Malayalam, Sanskrit and Arabic and disciplines like Economics, History, Chemistry, Mathematics, Physics, Political Science, Journalism etc. are offered here.

16.Academic bank of credits (ABC):

As a student-centric initiative, the Academic Bank of Credits (ABC) offers a learning-friendly approach that can ensure a multidisciplinary holistic education. It is aimed at creating a national level facility to provide flexibility of curriculum frame work and interdisciplinary or multidisciplinary academic mobility of students across higher education institutions with appropriate credit transfer mechanisms to earn a degree or diploma.

17.Skill development:

The College has skill development avenues like Additional Skill Acquisition Programme (ASAP) and SSP. The students can join any of these initiatives of their requirement during their tenure. ASAP provides them means of earning while learning, and in SSP mentorship is key process were candidates receives much support and guidance from their assigned mentors.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Integrating Hindi, Sanskrit, and Arabic into the curriculum helps preserve the cultural heritage and equips students with linguistic skills, cultural understanding, and potential career opportunities that span across national and international boundaries. Embracing regional languages in education fosters inclusivity and empowers individuals from various linguistic backgrounds. Learning in one's mother tongue fosters better comprehension, critical thinking, and overall cognitive development.. The Malayalam department orgganised various programmes in a week long celebration " Bharna

BhashaMathrubhasha" emphasising the need of promotion of the mother tongue, Malayalam.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

In the college, different levels of outcome based education are designed like programme outcomes (PO), programme specific outcomes (PSO), and course outcomes (CO) that help us to gain feedback on students' progress. These learning assessments include informal, non- graded strategies such as classroom assessment techniques and formal assessment of students' success in achieving course objectives and learning outcomes. Learning outcomes are discussed within the context of programme assessment and components of any class with a view to sharpen the focus on student learning. The outcomes to be realised by the students are communicated to them in advance to ensure that POs, PCOs and COs are attained by the students.

20.Distance education/online education:

The college staff make use of technology to take classes. The computer lab provides facility for the students to enhance their technical skills. The emergence of innovative teaching methods, adaptive learning systems, and interactive learning environments, enhancing the overall quality of online education.

Extended Profile

1.Programme

1.1	399
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	984
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	174
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	267
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	47
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	47
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	12
Total number of Classrooms and Seminar halls	
4.2	3675425
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	190
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Krishna Menon Memorial Govt. Women's College, Kannur, offers various Under Graduate and Post Graduate Programmes under semester system in choice based credit mode. Department of English has been recognized as Research Centre. Since the college is affiliated to Kannur University, it should adhere to the general curricular framework and academic calendar prescribed by the university. There are limitations in the autonomy of the college in the formation of the programme curricula. The College prepares an Academic Calendar every year as per university norms for effective curriculum delivery. The College has a coherent and well-constituted mechanism for curriculum delivery and documentation which is monitored by an Academic Monitoring Committee under IQAC. For materialising the curricular objectives, departments organise many programmes, well-monitored by the IQAC. There is a remedial teaching programme to address the needs of the slow learners. For advanced learners, two new government programmes SSP (Scholar Support Programme) and WWS (Walk With a Scholar) are conducted every year. After the process of assessment in their first year, selected students are admitted to these programmes which groom them for three years. Students placed under SSP are given supplementary study materials.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The College prepares an Academic Calendar every year as per university norms for effective curriculum delivery. The College has a coherent and well-constituted mechanism for curriculum delivery and documentation which is monitored by an Academic Monitoring Committee under IQAC. For materialising the curricular objectives, departments organise many programmes, well-monitored by the IQAC. IQAC also organises programmes such as national workshops and seminars on its own for effective curriculum delivery. Teachers

follow a fruitful and well-structured teaching strategy which is recorded in the teacher's diary. The Orientation Programme organized by various departments in the beginning of the academic year for UG students familiarizes them with the noble goals which they ought to strive for during the course.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

10

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

5

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

121

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Kannur University has revised its under-graduate curriculum in 2019 to provide an all-inclusive and enriching education for the students. Gender discourses are integrated to the curricula to cultivate gender awareness among the students. The curricula encompasses Common English courses such as Readings on Gender and Readings on Kerala, and they aim to foreground gender issues

in the social and cultural contexts of Kerala. other courses that provide a deeper understanding of gender issues are Gender and Society in India (History) and Gender Economics (Economics) and Women's Writing (English). These are oriented to perceive gender as a social construct and promote gender justice in the society. environmental protection and sustainable development are the requisites for the future of the nation. the curriculum includes courses like Readings on Life and Nature (Common English), Paristithi-Dalit Lingapadavi (Malayalam), Environmental Economics (Economics), Environmental Studies (Chemistry), Environmental History (History) to cultivate awareness on the ecological issues. With these interdisciplinary approaches, the curricula help the students to assume an ecologically positive attitude in events related to everyday life. These courses familiarise the students with incentives to improve and conserve the environment and engage in the management and mitigation of environmental disasters emerging due to planetary changes. Human values and ethics are ingrained into the curricular framework by incorporating courses such as Readings on Democracy and Secularism, Readings on Philosophy of Knowledge (Common English) and History of Human Rights (History).

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

21

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

283

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may

B. Feedback collected, analyzed

be classified as follows		and action has been taken
File Description	Documents	
Upload any additional information	View File	
URL for feedback report	Nil	
TEACHING-LEARNING AND EVALUATION		
2.1 - Student Enrollment and Profile		
2.1.1 - Enrolment Number Number of students admitted during the year		
2.1.1.1 - Number of students admitted during the year		
322		
File Description	Documents	
Any additional information	View File	
Institutional data in prescribed format	View File	
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)		
2.1.2.1 - Number of actual students admitted from the reserved categories during the year		
172		
File Description	Documents	
Any additional information	View File	
Number of seats filled against seats reserved (Data Template)	View File	
2.2 - Catering to Student Diversity		
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners		
The college has the following mechanisms to cater to the needs of advanced learners and slow learners after proper assessment of their strengths and weaknesses. The personal interface atthe commencement of admissions enables the departments to initially identify advanced and slow learners. The slow- learners and high achievers are		

identified through continuous evaluation processes.

Measures for Advanced Learners: Walk with a Scholar (WWS), provides guidance to meritorious undergraduates in all streams through specialized mentoring system. Motivation classes by experts from different fields of knowledge are regularly organised and field visits to leading educational institutions like IIT, IISc, IISER, EFLU, CDS and central universities are conducted. Advanced learners participate in departmentwise guidance courses in NET/JRF/ JAM/GATE /SET, Competitive Examination, and Science Talent Search Examination.

Additional Skill Acquisition Program is another new initiative programme aiming at sharpening various skills like communication skills, IT skillsetc. to provide employability and open new vistas for knowledge enrichment. The college has conducted various programmes under YIP for the identification and support of new innovative ideas for youngsters in various institutes in Kerala.

Scholar Support Programme: SSP is an initiative for slow learners, supported by the Government of Kerala. Different strategies like, conducting additional classes and discussing previous year question papers are done to attain this goal. Mentors also keep in close touch with the parents. Remedial Teaching

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
984	47

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college practices a teaching methodology which focuses on imparting education through a student centric approach. This is translated into practice by introducing innovative student-centric methods along with conventional teaching frameworks. One of the methods adopted for experiential and participative learning is the introduction of project work in all UG and PG programmes. Students are asked to learn through research and experiments by working either independently or in groups. This is well augmented with field visits and industrial visits. Moreover, as part of the internal evaluation, learners are required to present seminars and work on specific assignments.

Remedial coaching is given for average students in the subjects in which they do not fare well. Students are encouraged to participate in outreach programmes like Talent Nuture programmes. ICT enabled teaching helps students in participative learning. 31 classrooms have ICT facilities and 13 of them are smart classrooms. A full-time counsellor under the JEEVANI project is available to counsel students facing learning difficulties and emotional stress. Students undertake annual field trips to special schools and old age homes as part of their effort to develop social consciousness.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college employs successful pedagogical strategies utilizing ICTs for teaching and learning. Teachers' pedagogical practices and reasoning influence their uses of ICT, and this use impacts student achievement. The faculty of the college are digitally literate and understand the need to integrate it into the curriculum. Recognising this need for teacher training and professional development, the college IQAC conducts "Hands-on training" classes/workshops for its faculty to feel comfortable with ICT use and effectively integrate it into their teaching.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

47

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

47

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

27

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

310

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The students of the college are continuously assessed through a well established and faultless method as per the directions by Kannur University. For undergraduate programmes, out of 50 marks in their written examination, 10 marks are given for internal assessment or continuous evaluation (CE) on a four-criteria base. They are students' attendance in classes (2.5 marks), assignment (2.5 marks), seminar presentation (2.5 marks) and test paper (2.5 marks). For postgraduate programmes, out of 100 marks 20 marks are allotted for internal assessment which comprises of attendance (5 marks), assignments (5 marks), seminar presentations (5 marks) and test papers (5 marks). Assessment allows both the instructor and student to monitor their progress in achieving their learning objectives. It includes effective tools for helping to shape learning, and bolsters students' abilities to take ownership of their learning when they realise that the goal is to improve learning, not a mere acquisition of marks. The End Semester Examination is conducted at the end of each semester during the month of April/May for even semesters and the month of October/ November for the odd semesters

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The three layers of grievance redressal are: At the department level: the students can approach concerned course teacher with their grievances. If the students are dissatisfied and feel that they have been denied justice, they can approach the department grievance cell (DGC). The DGC comprises of the Head (chairperson), Course Teacher and senior teacher. At the college level: If the students feel that they have still been denied justice, they can appeal to the college level Grievance Redressal Committee (CGRC).CGRC consists of the Principal (Chairperson), Staff Advisor (Convenor), chairman and General Secretary of the college union, two senior teachers and two elected members to the staff council At the university level: the Grievance Redressal Committee under the chairmanship of Pro-Vice Chancellor, and Director, SDE as convenor with Convenors of Standing Committees of the Syndicate on Examinations, and Student Welfare, Controller of Examinations, Director of Student Services and University Union Chairperson as members consider the complaints/appeals from students with regard to internal and external evaluation. The complaints/anxieties lodged by the students are promptly attended to on the receipt of written grievances from the students. The cell formally reviews all cases and acts accordingly as per the policy of the institution.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college offers a total of 399 courses through its undergraduate and postgraduate programmes. In addition, each department offers add-on courses in their own or related disciplines. Being affiliated to Kannur university, the college follows the syllabus and outcomes set

by the board of studies. The faculty of the college attend the curriculum restructuring workshops wherein they participate in discussions related to programme and course outcomes. the college has a CBCSS-OBE Coordinator and department coordinators for each teaching department. They are entrusted to elaborate the programme specific and course outcomes to the students at the beginning of each semester. The Heads of the departments convene staff meetings to discuss in detail the syllabus of the courses to be taught and its targeted outcomes. copies of the syllabus with outcomes are provided to the students. The syllabus along with the programme specific outcomes and course outcomes are made available on the college website.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.kmmgwc.ac.in/programs.html
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college has moved to Outcome Based Education (OBE) implemented by the Kannur University since 2019. It is introduced for all the undergraduate programmes. The college has been focusing on an object based mode of teaching till then. The first batch of OBE students are yet to pass out completing the newly introduced OBE programmes. Hence, assessment of the programme specific outcome is yet to be arrived at. Meanwhile, the college has mechanisms to assess the programme outcome achieved by the students who had completed the programme under object based mode of education. It was done through periodic internal and external examinations, assignment writings, and seminar presentations. The college and the university have developed means to assess the course specific outcome achieved by the students who are undergoing undergraduate programme based on OBE. Before the commencement of each course, the course specific outcome is detailed to the students. lectures and other activities are oriented to practically and theoretically impart those course outcomes. During the course and at its completion, whether the course outcome is achieved is tested.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

218

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.kmmgwc.ac.in/Student-Satisfaction.html>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

3

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college constantly maintains a cordial ecosystem to promote innovative thinking among its faculty and students. The available

infrastructure and institutional setup have rationally been appropriated to this end. The IQAC encourages its entire faculty to engage in research leading towards innovative knowledge creation. In addition, they are encouraged to publish their findings in academic and popular journals of repute. The IQAC periodically conducts seminars and conferences by inviting original contributors in diverse fields of knowledge to sensitize the young faculty members of the college and the nearby colleges on the state of the art knowledge in various disciplines. Three seminars and two workshops were conducted by the IQAC in the past five years in this respect. The college publishes its annual multidisciplinary indexed and peer-reviewed research journal *Convergia* (ISSN 2322-0651). All the departments of the college regularly conduct seminars, workshops and conferences to develop a research-oriented outlook among its teachers and students. The college has a Research Promotion Forum that strives to bridge the gap between learning and research-related activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

6

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

5

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

8

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

3

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The extension activities of the college are undertaken with a view

to address the felt needs of the local community. They instill in the students a sense of communal responsibility, sensitize them to grave social issues concerning the underprivileged, and provide a holistic education to transform them into responsible citizens. The college involved in various campaigns for spreading awareness in the society of the impending dangers of the excessive and indiscriminate use of plastic, e-waste, and drug use. The other activities engaged in include legal awareness class, visiting orphanages, schools of the differently abled, old age homes, and palliative care centres, celebrating important days, donating a house to a poor and blood donation to patients in need.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

2

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

19

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

213

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

4

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college is ideally located near the National Highway 66 making it easily accessible for all its stakeholders. The well-endowed green cover and canopies of mammoth trees of a bygone era have been the highlight of the campus and the driving force to realizing green and sustainable practices. The college has 35 well-furnished and ICT enabled classrooms. Among them, 24 are devoted for eight undergraduate programmes, six for post graduate classes and one for research scholars. The remaining four unoccupied classrooms are reserved for the new generation courses expected to be granted soon. Out of the 31 classrooms, 13 are enabled with LCD projectors, 19 are provided with interactive white boards. Eight large classrooms are provided with lecterns with inbuilt amplifier, microphone, reading light and speakers. The two seminar halls and the IQAC room are furnished with LCD projectors and other basic requirements. Besides this, the college has two auditoriums (one is nearing completion). The Central Library of the college has a repository of 48, 276 books, 16 journals, 24 magazines, 6275 e journals, nearly 2 lakh e-books, CD/DVD ROM's, and a few manuscripts, in addition to the facilities of digital access to INFLIBNET-N-List and other e-resources. The college has fully equipped laboratory facilities for science as well as humanities students. The Department of Computer science has two computer laboratories, one with 40 and the other with 24 desktops, to teach basic computing and programming.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has adequate infrastructural and institutional facilities to host and encourage cultural activities. Infrastructure facilities include an auditorium with a seating capacity of 500 and furnished with proper public addressing system, lighting facilities and other necessary auxiliaries. The construction of a new auditorium with a seating capacity of 1000 is nearing completion, which will have two green rooms, acoustic control, toilets, retractable seating system etc. Other infrastructural facilities available for promoting cultural talents of students are two seminar halls and an open-air stage. While the seminar halls are used for training and performing off-stage cultural events and screening cinema, the open-air stage is used for staging major performing arts. There are several student-initiated organizations to facilitate cultural talents. The College Students Union, the College Fine Arts Club, an editorial team with an elected Student Editor, Department associations, various clubs like, Media club, Tourism club, the platform Arangu etc. conduct various literary and cultural events. The college PTA supports the students by providing funds for their training. Our college Oppana team has bagged the first prize in interuniversity arts festival in consecutive years.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

27

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3678645

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College General library was established in 1975 with total carpet area of 64x32 x2 sq.ft and seating capacity of seventy five. The library has a noteworthy collection of printed books in language and literature, humanities, social science and science. The library maintains reading and reference sections. It remains open on all working days from 9.00 a.m. to 5p.m. Recently, individual department library collections were shifted to general library for better library management and user convenience. However, certain departments maintain their own reference library. The Library is well furnished with more than 48000 printed books, 16 journals and 24 magazines, manuscripts, along with numerous CDs and DVDs. Open access facility is provided to students, research scholars and faculty members. Remote access to e-resources to students, researchers, and faculty members is provided through N-LIST of UGC

INFLIBNET(eShodhSindhu) which provides more than 6000 e-journals and 1,95,000 e-books. The general library subscribes leading newspapers and periodicals in Malayalam and English. A collection of Braille materials is maintained for the visually impaired students. The library was fully automated in 2012 using the Open Source Library Integrated System- Koha and the latest version of 20.10 is being used now.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

23415

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for

online access) (Data for the latest completed academic year)	
4.2.4.1 - Number of teachers and students using library per day over last one year	
76	
File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File
4.3 - IT Infrastructure	
4.3.1 - Institution frequently updates its IT facilities including Wi-Fi	
<p>The campus has Wi-Fi facility with a 200 Mbps broadband connection which makes accessing online materials easier. Six wireless access points are installed in various parts of the campus for providing internet access facility to staff and students. Each wireless access point can connect upto 100 concurrent users. All computers in the departments, class rooms, computer lab, office, library and hostel are connected through LAN using optical fibre connectivity among the blocks. A dedicated server, firewall, and seven managed switches are installed as part of campus networking.</p> <p>ICT enabled classrooms are equipped with networked desktop computer, smartboard, projector, lectern and UPS. All departments are provided with desktop computers with internet access and printer. Computer laboratories are equipped with desktop computers with the latest configuration and software as per requirements of the curriculum. All the softwares used are kept updated to ensure security and protection from malware. The college library is fully automated and students can access online resources. Students and faculty have access to the resources of INFLIBNET. The college website is maintained and upgraded regularly under an annual maintenance contract.</p>	
File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
4.3.2 - Number of Computers	
127	

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2574315

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college is in possession of substantial physical, academic and support facilities. The college has a purchase procedure which ensures quality of the assets purchased. As far as possible, the college avails Annual Maintenance Contract, either formally or informally, in the case of durable items. The state government provides plan and non-plan funds to maintain the infrastructural be it physical, academic or sports. The plan fund is provided for the

maintenance of laboratory and library. Every year an average amount of Rs. 2,00,000 is spent for the improvement and maintenance of the labs. The non-plan fund is basically provided to maintain physical structures, including building and other allied facilities. The Public Work Department (PWD) of the Government of Kerala is entrusted with the responsibility to construct and maintain physical facilities. The plan and non-plan funds received by the college are deposited to the PWD and they tender the required work and supervises the whole procedure. In addition to these, the PWD, utilizing its own fund, undertakes periodical maintenance of the physical facilities constructed by it, whenever it is required. The Department of Stationery and Printing, Government of Kerala, on request provides all the necessary stationery and printing required by the college and maintains the functioning of the college office. The college has a few other sources of funds to do the maintenance. It includes, College Development Council (CDC), Parent Teacher Association (PTA), and Personal Development account (PD Ac).

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

634

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

38

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
188	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
188	
File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File
5.2 - Student Progression	
5.2.1 - Number of placement of outgoing students during the year	
5.2.1.1 - Number of outgoing students placed during the year	

3

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

87

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

5

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

17

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Being a college exclusively for women, student participation in the administration of the college has wider implications for women empowerment and gender neutrality. The College Union is elected democratically every year and all the office bearers are from the student community. The Chairperson of the College union is a representative of the student community and participates in all the events organised at the college level. The chairperson is a member of the IQAC, College Development Council, Discipline Committee, Grievance Redressal Cell, Anti-ragging Committee, Anti-narcotic Cell and RUSA Committee. Crucial decisions taken regarding the functioning of the college are finalised and implemented only with the consultation of the College union. To represent the student interests at the University level, two University Union Councillors are elected. The annual college magazine is published under the leadership of the Student Editor and an elected representative of the students. Students are selected on the basis of prescribed norms to various committees like Hostel Committee, Canteen Committee, Co-operative Store Committee, Student Welfare Committee and Grievance Redressal NSS Units of the College offer a wide platform for the students to participate in various activities of the College. Ms. Alaka M. T, B.A Economics student represented college in an

Interaction Programme with Chief Minister of Kerala entitled as 'Navakeralam YuvakeralamCM@Campus' in 2021.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

36

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has a vibrant alumni association with a widely diverse professional background including academicians, people's representatives, professionals, and government servants. It is a matter of great pride that students from the college have established themselves in various fields and have contributed to the society in befitting ways. The college maintains a warm and affable relationship with the alumni. An annual Alumni Meet is organised at the College level and department level. By 2021, the college has a registered alumni association which is named as 'K.M.M.G.W.C. Alumni Association'. Every year the office bearers are elected at the annual meeting and a year's programme is charted out. The alumni play a pivotal role in all the welfare activities of the college.

The association was registered in 2021 as a society and a total of Rs.5,00,000 was collected from its members. The amount was contributed to the college for the massive beautification of the campus.

2.In 2021, the Malayalam department alumni association organised a motivation class for those alumni members appearing for the Higher Secondary School Teacher (HSST) examination (conducted by Kerala Public Service Commission) for appointment as teachers in Government Higher Secondary Schools of the state. The alumni members were given access to the library services of the college. In addition, the faculty members of the department provided doubt-clearing service to the aspirants

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college endeavours to empower young women with a view to transform them into efficient leaders and responsible citizens. The institution strives to make its students strong and confident by imparting value education, adapting the curriculum to meet the requirements of the community, raising standards of teaching and learning and promoting innovation and critical thinking among the learners.

The mission of the institution is to produce intellectually enlightened, emotionally balanced, morally upright and socially committed young women who will be the agents of social transformation. In essence, the mission of the institution reflects

both the tradition of the institution and its vision for the future.

The vision and mission of the college are in tune with the objectives of higher education. The college has a well-designed structure of governance under the leadership of the principal and the College Council is the apex body to take decisions on important matters. A number of clubs and cells are functioning in the campus.. The college has followed a teaching-learning process which is reflective of the advancement in both pedagogy and education technology. The college has an Ethics Club for inculcating values through various activities. The entities in the college like National Service Scheme (NSS), College Union, Nature Club, Women Cell and Entrepreneur Club organise programmes which lift the confidence of the students and lead to better self-esteem.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College Council is designed as an apex body to advise the principal on the administration of the college. It consists of all the heads of the departments, the IQAC Coordinator, RUSA Coordinator and Senior Superintendent of the college office. The body has been made more democratic with the inclusion of three staff members who were elected from the faculty members through formal election. There is a system for delegation of power to the bottom by way of forming various committees. The routine affairs of the college are managed through many committees which together accommodate all the faculty members. Some committees have representations from the students and the non-teaching staff. The committees have the authority to make recommendations on their respective areas. These recommendations are implemented with the concurrence of the College Council. The development plan of the college is made by the College Development Council. The allotment of state and RUSA funds among the different departments and between different purposes is done by the council on the basis of proposals submitted by the departments. The Academic Monitoring Committee takes initiation for improving the academic affairs. The discipline aspects are handled by Discipline Committee which has representations from both faculty and student communities. Other major committees include Library Advisory Committee, Committee

against Sexual Harassment, Anti-ragging Committee and Asset Maintenance Committee to mention a few.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The strategic plan of the college is based on an extensive survey of strengths, weaknesses, opportunities and challenges (SWOC) analysis of the college. Also, the plan was made conforming to the values that the college stands for. The broad goals were further presented as a set of commitments as listed below.

Educational Commitments To offer an excellent academic experience to all students and ensure that they attain their life goals. to maintain and improvise the academic and co-curricular environment. Research Commitments To promote and envigor research. To provide a conducive research environment. Organisational Commitments To support students in personal and professional development To provide a platform for constant interaction with international scholars.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is functioning under the control of the Directorate of Collegiate Education, Government of Kerala. The Principal is the head of the institution and is responsible for the internal management and administration. The Principal, the Vice-Principal, the College Council, the IQAC, various statutory and non- statutory committees and the office of the college work in unison to ensure the smooth functioning of the institution. The Director of

Collegiate Education appoints teaching and non-teaching staff as per the advice memo issued by the Kerala Public Service Commission. Recruitment and Promotion is based on service and merit stipulated by the state government and is in conformity with UGC guidelines. The College Council is the advisory body to the Principal in both academic and administrative activities. It consists of the Principal, heads of all departments, three elected members among teachers, the librarian and the office superintendent. Internal Quality Assurance Cell (IQAC) is constituted as per NAAC norms. The Senior Superintendent heads the office administration. Statutory bodies like the PTA and CDC also function in the college to ensure a safe campus life. Parent Teacher Association (PTA) consists of teachers and parents foster and promote good relationship among members of the teaching staff, students and guardians of the students and ensure a healthy academic environment in the college..

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://www.kmmgwc.ac.in/kmmadmin/criteria-6/6.2.2%20Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above
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File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies
6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Staff Club is keen in organizing programmes that encourage the spirit of cordiality and creativity among the members of the college staff. A fixed amount is collected annually from each employee and is used effectively. The club organises occasional tours and common celebration of festivals and extends help to the employees and students who are in distress. The college with its extensive greenery and scenic beauty adds to the mental health and well-being of the staff. The college has the requisite infrastructure to work comfortably. It has a canteen, co-operative store, gymnasium, indoor stadium for catering to the physical well-being of the staff. Though the Jeevani counsellor is primarily for the student community, the staff of the college are also provided with necessary counselling services without affecting the interests of the student community. The staff club in association with Jeevani, organises regular mental health awareness programmes for its members. For professional development of the teaching faculty, the library makes regular additions to journals and books. The college encourages teaching staff to participate in workshops, conferences, FDPs for their continuous development. Recently, the MOOC platform 'Coursera for Campus' is introduced and many teachers are now enrolled in courses of their interest. The college provides equal opportunity/support to non-teaching staff to get themselves enrolled for different training programmes organised by the Institute of Management in Governance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

4

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

6

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The assessment of teaching-learning process and student satisfaction are carried out by collecting feedback from students. The feedback forms are supplied to students at the end of each academic year. The feedback form is designed so as to find teacher's expertise over the subject being taught, effectiveness of classes, personal qualities and the professional interactions with the students within and beyond the classroom. Anonymity of students is maintained in order to ensure fair and transparent evaluation. The filled-in forms are collected and analysed by the IQAC, based on which the principal provides a confidential briefing to the concerned faculty. All faculty have to complete the self-appraisal procedure every year in the format prescribed by the UGC and other authorities. Self-appraisal is done with respect to the teacher's performance in three categories. An annual academic audit is carried out at department levels by subject experts from external institutions. The academic reports are based on feedback forms, self-appraisal of faculty, annual departmental report and the academic output of students. The whole exercise is implemented by the Academic Monitoring Committee and IQAC consolidates these reports and the principal provides adequate suggestions to the faculty. The head of the administrative section of the college reports the efficiency, economy and time bound completion of tasks by non-teaching staff to the Principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has both internal and external audits. The internal audit is performed by the Audit Committee of the college whereas the external audit is performed by three different entities - Office of the Accountant General, independent Chartered Accountants and Directorate of Collegiate Education. Regular audits are conducted by the Directorate of Collegiate Education. A group of special officers appointed for this purpose constitute the audit team. Audit is carried out for various funds like the plan fund, RUSA fund, bill books, seminar bills, library books, stock register, study tours,

scholarship programmes, guest lecturers' appointment and remuneration and other documents. Another major audit done is by the Office of the Accountant General. The AG audit mainly involves the scrutiny and verification of state government's non-plan funds and their utilization, cash balance, maintenance of DCB statement, PD account, stock register etc. The college engages an External Chartered Accountant to audit funds provided by stakeholders like the PTA and the Alumni. The CA also verifies bills related to expenditure of various funds received from UGC, RUSA and other central government agencies. This includes funds received for seminars, research projects and other development funds. The audit reports are then scrutinized by the stakeholders to ensure accountability. The audit statements are also routinely submitted before funding agencies like the RUSA and UGC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

3427693

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Directorate of Collegiate Education allocates various plan and non-plan funds to the college upon the approval of the proposals submitted by the institution. Funds are disbursed for purposes like faculty development programmes, infrastructure, field trips and study tours, construction and maintenance. The RUSA allows special

grants for the enrichment and advancement of the college. These funds are utilised for infrastructural development and purchase of IT equipment to keep pace with modernization and digitalization of the academic environment. The College Development Council (CDC) fund is collected from the students and remitted to the government. on its receipt, the government contributes a matching grant and restores the fund to the college. The CDC funds help a great deal for the implementation of various student welfare schemes. A total of Rs. 9 lakh has been spent on infrastructure from the CDC fund. The PTA is another body the college depends on for the mobilisation of funds. The college welcomes voluntary contribution from students as PTA fund at the time of admission. The alumni association takes genuine interest in the functioning of the college and extends a helping hand for various developmental activities. The Alumni association contributed a total of Rs. 2 lakh towards the beautification of the college campus

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of the college has initiated several practices for inspiring the stakeholders to undertake strategies to deliver quality higher education. Among the practices initiated, two have become firmly institutionalized producing significant effects. The first is the willing acceptance of the faculty and students to move to ICT enabled education. As a result of these, teachers and students have moved to a blended mode of teaching and learning. Teachers design courses in MOODLE, share study materials, conduct live classes, organize assignment submissions, examinations and meetings online. Teachers and students utilise other online platforms like, Google Classroom, Google Meet, Edmodo, Webex Meet and Zoom for conducting classes during the pandemic. The college has an independent YouTube channel with more than 1,000 subscribers, where recorded classes are uploaded for students and the academia. The bold initiative of IQAC has got institutionalized now and the college is well structured to facilitate activities related to teaching and learning through the blended mode. In 2021, the college has been provided with LMS server and space by the Directorate of

Collegiate Education since all faculty of the college have completed MOODLE training. Another important project of the IQAC is the conservation of the rich biodiversity in the campus. The constant move to green the campus and conserve the bio-diversity park has been widely received.

File Description	Documents
Paste link for additional information	https://www.kmmgwc.ac.in/iqac-activitiess.html
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC implements methods for periodical review and documentation of incremental improvement in the quality of teaching-learning. The IQAC ensures the proper functioning of the Academic Monitoring Committee (AMC) which actively engages and monitors the preparation of the timetable, organization of industry and employability linked special lectures, conduct of model examinations, and provides special assistance to the students of differently abled and those have learning disabilities. The IQAC prepares a master time table and all the departments adhere to it. The proper monitoring of the teachers' workload and periodic reporting resulted in guaranteeing the services of substitute teachers while a teaching staff is transferred from the college. The teachers submit their teacher's diary to IQAC as and when required and the process helps for a constant monitoring of syllabus coverage. The AMC makes an academic time line for each semester including the deadlines for assignment submission, seminar presentations and internal/model examinations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for

B. Any 3 of the above

improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college upholds values of gender equity with high esteem. To ensure that all the students are aware gender equity, the college has incorporated themes and issues related to gender sensitivity and equity within the curricula and the same is imparted through common courses and complimentary courses of both UG and PG programmes. A remarkable corpus of literature with the above said specific intentions under the tiles, 'Readings on Gender' is included in the UG programmes. In addition, social science departments provide specific courses like "Alternative Economics", "Heterodox Economics", "Gender and Society in India", and "Gender in Indian History", and Humanities departments provide special emphasis on gender theory and practice with an orientation to empower students to addresses questions related to everyday experiences of gender inequality.e. A remarkable annual event of the college is 'Women's Fest". It is designed as a literary and cultural event. The primary concern of Women's Fest is to provide a space for students and teachers to express their experiences and visions concerning gender equity and sensitivity. Entrepreneurship Development Club (ED Club) of the college had conducted a training programme to demythify gender bias towards labour and employment and undertakes numerous activities for the benefit of the students and to empower them.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Towards zero waste generation is the adopted slogan of the college. To assure that the campus is litter free, the college associated with the Superintendent-Gate Initiative programme of the Central Prison, Kannur. The inmates and officials of the Central Prison along with students and teachers of the college conduct a cleaning drive every year, as part of the programme. The NGO Union had conducted a special cleaning and sanitizing drive in September 2021. The college has an agreement with the Kerala Haritha Mission and Kudumbasree, initiatives of the Govt. of Kerala, who periodically visit the college to collect solid waste like, broken glasses, disused footwears, and other disposable objects. In addition to these, there is a well-maintained incinerator .The college has an agreement with a private farm which daily collect bio-degradable wastes. Waste baskets are placed in all classrooms, staff rooms and various locations in each academic block to collect solid waste and the same are disposed with the support of the menial staff regularly. There are two biogas plants, of which one is connected to the kitchen of the canteen and the other with the kitchen of the

women's' hostel. The college has installed pipe-composting units to decompose degradable wastes as well, the waste from which is used as manures. The college is in agreement with Chalode Plastic Recycling Unit, Kannur, who collect plastic and other recyclable wastes, twice a year.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1.Restricted entry of automobiles**
- 2.Use of bicycles/ Battery-powered vehicles**
- 3.Pedestrian-friendly pathways**
- 4.Ban on use of plastic**
- 5.Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	A. Any 4 or all of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college is a most preferred institution in north Malabar by students from religious minorities like Muslims and Christians and socio-economic minorities like scheduled tribals for higher studies. The college insists and ensures that the value of egalitarianism is upheld within the campus. The students are asked to attend the college wearing uniform and the same is supplied either free or on subsidized rate from the college cooperative store. preference for the uniform and students' compliance to it distances the possibility of expressing any kind of hierarchy within the campus. Of the total number of students, 35 per cent belongs to religious minority groups. None of them face any discrimination in the campus. Also, periodical events are conducted to reproduce the value of religious symbiosis among the students. Every year festivals like Christmas, Ramadan, and Onam are celebrated with the total participation of the students. These occasions are converted as moments to share the idea of religious harmony and equality.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college has displayed the Preamble of the Constitution of India at the entrance of the main block of the college to inculcate the

constitutional values. The Department of English offers a common course to all undergraduate students on the constitutional rights of Indian citizens. The course thus designed under the aegis of Kannur University is titled "Discoursing Diversities: Reading on Democracy and Secularism". In 2021, a public lecture was delivered on constitutional values by Sri. Romeo John, Superintendent of Central Prison and Correctional Home, Kannur, on constitution day. The college has a Human Rights Club established in 2019 and thereafter talks, essay writing and quiz competitions were regularly conducted on Human Rights and Fundamental rights. One of the focuses of the Independence Day and Republic Day speeches of the Principal after flag hoisting will be on the importance of being a responsible citizen. A theme that often appears in the Annual Krishna Menon Memorial Lecture also will be the constitutional value

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Various festive occasions and commemorative days are conducted in the college every year with the objective of nurturing a healthy bond between the vibrant student community and also the staff members. Onam, the festival of Kerala is celebrated with fervour and enthusiasm with students of different classes making flower carpets. Moreover, messages of sharing and caring are subtly incorporated in the celebrations, with students bringing different food items for Onasadya' from their homes and having a lunch together. Ramzan and Christmas celebrations are also conducted with all the students and staff taking part in it, which helps in fostering a feeling of solidarity irrespective of their conventional beliefs and traditions. The Independence Day and the Republic Day celebrations are celebrated with zeal and enthusiasm, with several cultural events showcased by the students apart from the hoisting of the tricolour. Gandhi Jayanti is also commemorated in the campus, and competitions, like quiz, essay writing, elocution, pertaining to Gandhiji's teachings and values are conducted. Apart from these, the students and staff also take part in cleanliness drives: cleaning the campus and premises, while holding aloft Gandhiji's motto of cleanliness. The Krishna Menon Memorial Lecture Series, held in the month of October, is a hallmark of the college. Academicians and renowned scholars are invited every year to deliver lectures on the ideals upheld by V. K. Krishna Menon

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title: Care for the Social/Other Objectives: The main objective of the initiative is to intimate the importance of the value of caring for the social/other against the upheld view of the care for the self. **The Context:** The care for the social/other is an umbrella term for the initiative of the college that attempts to address one of

the lacunae in the existing field of higher education, 'social care'.

1.Limbs for Life The college, with the initiative of the NSS units has conducted a prostheses camps , named Limbs for Life, to care for the disabled. The camp lasted a week and the beneficiaries were invited through public notice. The programme was charted in the way that the entire community of the college would manage major part from check-in of the differentially abled to their check-out after fixing artificial limbs. To care for the medical side the students sought support from a group of philanthropic medical practitioners specialised in artificial limb implantation and a counsellor, a physiotherapist and a nurse. The programme was coordinated by the students. Though the continuity of the programme was temporarily halted in the year 2020 due to the Pandemic, it was revived in 2021 by extending support to 56 needy people, thereby instilling the value of care for the other to new batches of students.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Krishna Menon Memorial Govt. Women's College proudly possesses a rich and illustrious green campus which is unique among other institutions of higher education in Malabar region. The campus is lustrous with a vast throng of rare species of trees and other vegetation. Some of the trees are aged more than hundred years and are truly rare. The college maintains an eco-park which hosts quite a number of wildlife, medicinal plants, creepers, traditional trees like mango trees, jackfruit trees, and coconut palms and so on. The clean and green campus is a relieving avenue for everyone who happened to visit here. The college upholds the slogan 'Clean Campus Green Campus' which has been applauded by many especially by the Election Commission of Kerala. The college has been conducting various programmes to keep the campus clean and green always. In the first phase there is a complete cleaning drive involving all stakeholders. The formation of Green Army is an important step with the intention of maintaining the greenery of the campus, selecting

two green volunteers from each class. Several green competitions are conducted for the students such as poster making, drawing etc with green themes. Putting green sign boards at important points and making alternative goods to synthetic articles are also included. Diversification of the forest and creating a butterfly garden also are a couple of envisioned initiatives of the Green Arm

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

The college has envisioned a plan of action for the next academic year. They include the following:

1. To conduct seminars/ workshops/ lecture series/ training programmes.
- 2.To facilitate better student amenities.
3. To incorporate student exchange programmes.
4. To promote research activities, increase reasearch funding and encourage more faculty to take up research guide ship.
5. To motivate faculty to undertake doctoral and post-doctoral research
6. To make a concerted effort to increase the number of Post graduate courses and research departments in the college .