



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	KRISHNA MENON MEMORIAL GOVERNMENT WOMEN'S COLLEGE
Name of the head of the Institution	Dr. Rejula P K
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04972746165
Mobile no.	7736022330
Registered Email	kmmgwckannur@gmail.com
Alternate Email	kmmiqac2019@gmail.com
Address	Pallikkunnu PO, Kannur
City/Town	Kannur
State/UT	Kerala
Pincode	670004

<b>2. Institutional Status</b>	
Affiliated / Constituent	<b>Affiliated</b>
Type of Institution	<b>Women</b>
Location	<b>Semi-urban</b>
Financial Status	<b>state</b>
Name of the IQAC co-ordinator/Director	<b>Dr. Girish Vishnu Namboodiri</b>
Phone no/Alternate Phone no.	<b>04972746165</b>
Mobile no.	<b>9495347846</b>
Registered Email	<b>okvishnu@gmail.com</b>
Alternate Email	<b>kmmiqac2019@gmail.com</b>

<b>3. Website Address</b>	
Web-link of the AQAR: (Previous Academic Year)	<a href="https://kmmgovtwomenscollege.ac.in/aqars.php">_https://kmmgovtwomenscollege.ac.in/aqars.php</a>
<b>4. Whether Academic Calendar prepared during the year</b>	<b>Yes</b>
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="https://kmmgovtwomenscollege.ac.in/kmmaadmin/calender/ACADEMIC-CALENDAR-2019-20.pdf">https://kmmgovtwomenscollege.ac.in/kmmaadmin/calender/ACADEMIC-CALENDAR-2019-20.pdf</a>

<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
<b>1</b>	<b>B+</b>	<b>76.45</b>	<b>2005</b>	<b>20-May-2005</b>	<b>12-May-2011</b>
<b>2</b>	<b>A</b>	<b>3.03</b>	<b>2014</b>	<b>03-May-2014</b>	<b>02-May-2019</b>

<b>6. Date of Establishment of IQAC</b>	<b>01-Jun-2015</b>
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<b>7. Internal Quality Assurance System</b>
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Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Two Day National Conference on Innovative Teaching Strategies Through Techno Pedagogical Platforms	14-Nov-2019 2	48
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
KMM Govt. Women's College	SSP	Plan Fund	2019 365	189500
KMM Govt. Women's College	Academic Excellence	Plan Fund	2019 365	350000
KMM Govt. Women's College	Study Tour	Plan Fund	2019 365	90000
KMM Govt. Women's College	Development of Laboratories and Library	Plan Fund	2019 365	360000
KMM Govt. Women's College	Sports and Physical Education	Plan Fund	2019 365	100000
KMM Govt. Women's College	WWS	Plan Fund	2019 365	137600
KMM Govt. Women's College	Departmental Working Group	Plan Fund	2019 365	15000000
KMM Govt. Women's College	Maintenance	Plan Fund	2019 365	11200000
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

7

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities**

No

during the year?

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Promoted LMS Platform for faculties Beautification of campus and provided Seating arrangement in garden. Community based extension activities were conducted. Contributed for upgradation of seminar hall and media center. Support given to the departments for the conduction of national seminars and international seminars. Conducted Covid 19 Preventive Activities Initiated of Online Classes Wrote a booklet on V K Krishna Menon and Circulated among all students and faculties of the institution.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Booklet on V K Krishna Menon	Wrote a booklet on V K Krishna Menon and Circulated among all students and faculties of the institution.
Orientation programme	Organised national conference for all faculites
Female Self Sureness	Conducted various Women oriented programmes, in the campus.
Seminar & Workshops	Conducted Various national & Inter National Seminars and Workshops
Beautification of the campus	Beautified campus with providing seating arrangements
Academic Excellence	Conducted Academic Excellence meet or enriching academic atmosphere
Covid 19 Preventive Activities	Distributed Sanitisers to the near by institutions - Post office, Radio stations etc
Initiation of Online Classes	Online Teaching Started.
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**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
College Council	28-Aug-2021

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

<b>16. Whether institutional data submitted to AISHE:</b>	Yes
Year of Submission	2020
Date of Submission	24-Jul-2020
<b>17. Does the Institution have Management Information System ?</b>	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p> Krishna Menon Memorial Govt. Women's College, Kannur, has an efficient Management Information System. Computer peripherals and other supporting equipment are the components of the system. College manages several routine tasks such as admission, student services, library, examination monitoring etc. Most of the conventional office procedures were transformed into the digital mode using the MIS System. The progress of a student from admission to issue of transfer certificate can be traced in the system. Modules of the System: The system has three main modules namely, Library, Student Services, and Guest Lecturer. These modules can be accessed by anyone who is part of this institution, that is, there is no need for login id and password for accessing and checking the above mentioned services. By using the system the institution can manage some specific services which require login id and password provided by the administrator of the system. The specific services include Examination, Establishment, Purchase, Fees, Departments, Academic matters, etc. A brief description of the modules is given below. </p> <ol style="list-style-type: none"> <li>1. Admission &gt; By using this module the Institution can manage whole admission process such as issue of application forms, recording details of candidates, preparation of rank lists etc.</li> <li>2. Departments &gt; The departments can directly enter the attendance details of the students into the system and take the report of the same in both students wise and period wise.</li> <li>3. Academic &gt; this module helps the Institution in managing academic activities. By using this module the tasks related to syllabus, time tables,</li> </ol>

report regarding students etc. can be managed. The College Union election documents (nominal roll, ballot paper, counting sheet etc.) can be generated with the help of the system. 4. Fees >the details of fee - tuition fee, exam fee, TR 5 collections, etc., remitted by the students can be recorded and managed by this module. 5. File Management > One of the important features of the system is that it facilitates file management system. Through this facility, one section clerk or officer can submit the scanned copy / e copy of the file to the higher authorities and the higher authorities can take the decision on the file through this system very quickly. 6. Other modules > Besides the abovementioned modules the system provides facilities such as Establishment Managing the payroll and service matters of the staff, Purchase - Preparation and recording of purchase related documents, Library - Issue/ return of books, managing stock register, etc. The work of two modules, namely Scholarship and Curricular Program is in progress and will be available soon. At present, the College uses only four modules in a fullfledged manner namely Admission, Examination, Fees and File Management.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Krishna Menon Memorial Govt. Women's College, Kannur, offers various Under Graduate and Post Graduate Programmes under semester system in choice based credit mode. Department of English has been recognized as Research Centre. Since the college is affiliated to Kannur University, it should adhere to the general curricular framework and academic calendar prescribed by the university. There are limitations in the autonomy of the college in the formation of the programme curricula. The College prepares an Academic Calendar every year as per university norms for effective curriculum delivery. The College has a coherent and well-constituted mechanism for curriculum delivery and documentation which is monitored by an Academic Monitoring Committee under IQAC. For materialising the curricular objectives, departments organise many programmes, well- monitored by the IQAC. IQAC also organises programmes such as national workshops and seminars on its own for effective curriculum delivery. Teachers follow a fruitful and well-structured teaching strategy which is recorded in the teacher's diary. The Orientation Programme organized by various departments in the beginning of the academic year for UG students familiarizes

them with the noble goals which they ought to strive for during the course. The College has a well-organized mentoring system in which a teacher offers guidance to a heterogeneous group of students. There is a remedial teaching programme to address the needs of the slow learners. For advanced learners, two new government programmes SSP (Scholar Support Programme) and WWS (Walk With a Scholar) are conducted every year. After the process of assessment in their first year, selected students are admitted to these programmes which groom them for three years. Students placed under SSP are given supplementary study materials. The College has a well-functioning library with access to books, journals, and e-resources. Departments offer seminars - national and international - pertinent to the disciplines. Outreach programmes familiarize the students with the emerging trends in their area of study. The teachers adopt innovative, student-friendly strategies to deliver curriculum objectives. Audio-visual aids are employed in making curriculum transaction effective. Teachers follow ICT enabled methods including power point presentations, web/online based teaching, NPTEL video lectures, film shows, YouTube lectures by experts, and online submission of projects and assignments through email and social networking devices. Class wise Whats App groups are created to deliver curriculum contents and to promote further discussion and doubt clarification. MOODLE, the learning management system is used by science teachers effectively. Teachers rely on learner centred methods including group discussion, brain storming sessions etc. Peer teaching and inter-disciplinary teaching are the other innovations used for effective curriculum delivery. The Department Associations conduct discussions and debates on topics of contemporary relevance. The alumni of international and national reputation are invited to interact with students. The Academic Monitoring Committee of the college functions as an informal feedback mechanism. The shortcomings of the curriculum and the problems of curricular transactions are duly informed to the University Boards of Studies (BoS) concerned after receiving the feedback from students, teachers, alumni, researchers and the parents, through the BoS members of the college.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
Application of Computer Aided Designs in Science	Nil	10/12/2019	90	Employability	Skill in Computer Aided Design in Science
Nil	Diploma in DTP	15/11/2019	90	Employability	Skills in MS Office Package, PageMaker etc
Introduction to Fintech	Nil	30/11/2019	90	Employability	Skill in Fintech
Business Data Analysis	Nil	30/11/2019	90	Employability	Skill in Business Data Analysis
Certificate	Nil	26/11/2019	90	Employability	Skill in Communicative

course in Co mmunicative English						English
Project writing -local history	Nil	22/11/2019	90	Employabil ity		Skill in writing local history
Malayalam Computing	Nil	01/01/2020	90	Employabil ity		Skill in Malayalam Computing
Basic Tools in LaTex	Nil	03/12/2019	90	Employabil ity		Skilled Development in LaTex
Basics of Communicatio n Electronics and FM Radio Assembling	Nil	20/11/2019	90	Entreprene urship		Fundamental of Communica tion And Assembling
Certificate Course on LED bulb Assembling	Nil	20/11/2020	90	Entreprene urship		Fundamental of Conserving Energy
Nil	Diploma in Human Rights	25/11/2019	90	Employabil ity		Awareness in Human right

## 1.2 – Academic Flexibility

### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	Arabic	26/06/2019
BA	Economics	20/06/2019
BA	Economics	20/06/2019
BA	English	20/06/2019
BA	English	26/06/2019
BA	English	26/06/2019
BA	History	21/06/2019
BA	History	21/06/2019
BA	Hindi	20/06/2019
BA	Malayalam	21/06/2019
<a href="#">View File</a>		

### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Arabic	26/06/2019

BA	Economics	20/06/2019
BA	Economics	20/06/2019
BA	English	20/06/2019
BA	English	26/06/2019
BA	English	26/06/2019
BA	History	21/06/2019
BA	History	21/06/2019
BA	Hindi	20/06/2019
BA	Malayalam	21/06/2019
BA	Malayalam	21/06/2019
BA	Malayalam	21/06/2019
BA	Political Science	20/06/2019
BA	Sanskrit	20/06/2019
BSc	Chemistry	20/06/2019
BSc	Chemistry	20/06/2019
BSc	Mathematics	22/06/2019
BSc	Mathematics	22/06/2019
BSc	Physics	21/06/2019
BSc	Physics	21/06/2019
BSc	Statistics	20/06/2019

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	282	136

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Career Guidance	12/08/2019	58
NET/JRF Coaching	10/07/2019	35
Candle Making	24/07/2019	27
Soap Making	24/07/2019	27
Yoga and Meditation	21/06/2019	85
NET/JRF Coaching	29/06/2020	18
Spoken Arabic	19/08/2019	43
<a href="#">View File</a>		

### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Chemistry	24
BA	Economics	40

BA	English	35
MA	Economics	16
BA	History	39
BA	Malayalam	33
BSc	Physics	24
MA	English	13
BA	BA Economics (Mathematical Economics)	34
<a href="#">View File</a>		

## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained
<p>The institution collects feedback from its stakeholders through a structured mechanism. Regular feedback is collected at various stages from the stakeholders to make sure that the stated objectives of the institution are achieved effectively. The College has developed a software named Edulyze to collect feedback from the students. Students can register their feedback online through the college website. Each student can enter the college website and register their responses via this software regarding the performance of their teachers. These responses are consolidated in the form of a report by the software mechanism, which is sent to the admin. The Feedback Committee examines and analyses this report before submitting it to the Principal. The College Council, after its deliberations and discussion, entrusts the Committee to chalk out solutions to the problems raised by the students which will be implemented with the Principals supervision. The feedback from other stakeholders is collected through well-prepared questionnaires. Parent feedback is collected during PTA meetings. Alumni feedback regarding various services rendered and amenities provided to them by the institution is collected during the Alumni meetings conducted by various departments. The alumni associations also provide valuable feedback inputs. The feedback about teacher performance is collected by the Teacher assessment committee of the college. The criteria for assessment include punctuality, ability to deliver, subject expertise etc. This feedback is reported back to the Teacher confidently. Teachers are asked to improve their performance based on the student feedback. The academic monitoring committee examines the implementations of various suggestions registered by students during the feedback process. The analysis of the Alumni and PTA feedback is entrusted with the IQAC and an analysis report is drafted and discussed in the IQAC meeting to seek suggestions from the members. Feedback from the parents is also discussed in the executive council of the Parents Teachers Association. The valuable Suggestions and creative criticisms were taken to accelerate the further development of the institution. These suggestions are also reported to the college council which takes appropriate action. The alumni Feedback is also an important source of inspiration for the</p>

further development of the college. Many of the feedback inputs were taken up by the alumni associations including BREXA, BRENNENITES, etc. As a result, they mobilized financial assistance to provide the basic and necessary infrastructure in the college and hostel.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Economics	52	2284	52
BA	Economics (Mathematical Economics)	38	2120	38
BA	English	39	4610	39
BA	History	52	4175	52
BA	Malayalam	38	3943	38
MA	Development Economics	18	850	18
MA	English	19	911	19
BSc	Chemistry	28	5249	28
BSc	Mathematics	29	5234	29
BSc	Physics	29	5791	29

[View File](#)

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	305	37	25	Nil	22

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
47	47	16	26	14	28

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The mentoring system is established to promote and sustain a student friendly academic environment in KMMGWC. There are two types of mentoring systems operating in the college: general mentoring and specific

mentoring. All the students in the college are enrolled in the general mentoring system. In general mentoring each department has assigned tutors to mentor the students. A tutor is in charge of a class and the person is to act as a mentor to the students under him. The mentor is supposed to meet students individually and in groups and is supposed to assist and motivate them in academic matters. After the regular classes teachers are supposed to engage in mentoring activities. This includes extension of individual attention to needy students to identify her pitfalls and potentials. Through the mentoring process academic environment has improved. During the mentoring sessions the talents of students are identified and they were given training to develop the other skills also. This also involves motivational engagements. The specific mentoring programmes practised in the institution include state government sponsored programmes under the title new initiatives. They are Scholar Support Programme (SSP), Walk With the Scholar (WWS) and Additional Skill Acquisition Programme (ASAP). These three projects targets three different groups of students. The Scholar Support Programme helps to provide continuous support to needy students of the Undergraduate courses. The programme envisages extending support to with timely assistance in terms of tutorials, additional lectures, interactive sessions, question banks and study materials. The target population of the program is the students who perform low in academic assessments, due to various reasons. A total number of 50 students from 8 departments are selected. They were given internal and external mentoring. For this purpose the service of experts outside the institute is also procured. The internal mentoring part is generally handled by faculty members from respective departments. Walk With a Scholar (WWS) scheme proposes to arrange specialized mentoring programs for students in undergraduate programs and to provide guidance for their future. It is open for all students entering the first year of the Under Graduate Programme of Study. The Scheme aims at giving necessary orientation to needy students, to prepare them for employment and give them necessary guidance, motivation and necessary mental support to identify appropriate areas for higher study as well as employment. The mentoring process involve internal and external component. Internally 40 students are selected and are assigned to 8 faculty members. They are to mentor the student to reach his academic goals. External mentors are selected from industry or other professions. The students were given external classes on different areas. Additional Skill Acquisition Programme (ASAP) is the third specific mentoring programme in the college. The programmes aims at equipping selected students with skills in communication, IT and selected areas of industry and service sectors. 60 students are selected and are offered external skill training. All the mentoring programmes are monitored by the college council every year.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
926	47	1 : 20

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
47	47	Nil	Nil	19

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	Nil	Nil	Nil
<a href="#">View File</a>			

## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination

MA	PAEC	4th Semester	18/03/2020	30/04/2020
MA	PAEN	4th Semester	18/03/2020	30/04/2020
BSc	CPHR	6th Semster	31/03/2020	30/04/2020
BSc	CMSR	6th Semster	31/03/2020	30/04/2020
BSc	CCHR	6th Semster	31/03/2020	30/04/2020
BA	AMAR	6th Semster	31/03/2020	30/04/2020
BA	AHIR	6th Semster	31/03/2020	30/04/2020
BA	AEGR	6th Semster	31/03/2020	30/04/2020
BA	AECR	6th Semster	31/03/2020	30/04/2020

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#### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Since 1975, KMMGWC, Kannur, follows Reforms in Continuous Internal Evaluation (CIE) at the institutional level Continuous Internal Evaluation (CIE) System. In this System Internal performance of the students are evaluated on semester basis. It covers 10 marks out of 50 which is distributed over four components in the order written tests, assignment, seminar or viva and attendance for theory courses. In the case of practical courses, the four components are and division of record, lab involvement, test and attendance. Two internal assessment tests are conducted by the respective departments and the average will be taken. Assignment topics and the dates for submission are announced to students sufficiently earlier and the scripts are returned after evaluation. Seminar topics are either listed or directions given in the syllabus itself for each course in the case of all programmes. Regarding attendance university regulations prescribe 75 of attendance as the required minimum for a student to register for examination. A student does not attempt the CIE cannot pass the course. The work of internal evaluation is done by all the individual faculty members and submitted to the University online. Students were given chances to raise complaints if any. The institution has set up a mechanism to monitor the CIE process. The grievances of the students regarding CIE are taken initially at the department level. An appeal can be filed to the Principal. The Continuous Internal Evaluation System provides an effective tool to monitor the academic progress of each student.

#### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

May 13 Starting online registration for PG Admission 14 Starting online registration for UG Admission June 6 College re-opens. Classes for III V Sem UG and III Sem PG comences 17 Commencement of I Sem PG Classes 21 International Yoga Day Celebration 17 Admission to I Sem UG Classes 24 Commencement of I Sem UG Classes 26 Observation of Anti-Drug day 28 Closing date of PG Admission July 1 Orientation Programme : I Sem UG students 25 Closing Date of UG Admissions 27 Freshers Day August 15 Independence Day Celebration 20 Operation Scrap- e waste collection 25 Commencement of I Internal Examinations 5 College Union Election September 5 Teachers Day Celebration 6 College closes for Onam Festival vacation 17 College re-opens after Onam vacation 15 Commencement of Seminars/ workshop by various Departments October 2 Gandhi Jayanthi Day Celebration. Campus Cleaning by NSS volunteers 9 Commencement of V Sem UG and III Sem PG Examinations 18 Conclusion of V Sem UG and III Sem PG Examinations 21 Commencement of III Sem UG and I Sem PG Examinations Commencement of classes of VI Sem UG and IV PG 28 Conclusion of III Sem UG and I Sem PG Examinations 29 Commencement of Classes of IV Sem UG 30 Commencement of I Sem UG Examinations November 4 Commencement of Classes of II Sem PG 8 Conclusion of I Sem UG

Examinations 11 Commencement of Classes of II Sem UG 14 Childrens Day celebrations 25 Semester Break Commencement of Centralised Valuation Camp for Odd Sem UG PG Examinations December 12 College Union Inauguration 21 College closes for Christmas Vacation NSS Special Camp for 7 days from 21/12/2019 to 27/12/2019 31 College re-opens after Christmas vacation 2020 January 1 New Year Celebration - College Staff Club 5-Jan College level Arts Competition - Stage and Off stage items 15-19 Kannur University Union Arts Festival 26 Republic Day Celebration 27 Annual Sports Day 28 Commencement of I Internal Examinations for Even Semester Classes February 5 Womens Fest 20 Commencement of II Internal Examinations for Even Semester Classes 27 College Day March 4 Commencement of VI Sem UG and IV Sem PG Examinations 9 Womens Day 16 Commencement of IV Sem UG 24 Commencement of CV Camp for VI IV Sem UG and IV Sem PG Examinations 31 End of Semester April 6 Commencement of II Sem UG and II Sem PG Examinations May 20 Commencement of CV Camp for II Sem UG Examinations 27 Commencement of CV Camp for II Sem PG Examinations

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://kmmgovtwomenscollege.ac.in/kmmadmin/Programmes-Offered/Program-Outcome.pdf>

### 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
AEER	BA	Economics	74	53	71.62
PAEN	MA	English	13	11	84.6
PAEC	MA	Development Economics	16	15	93.75
CPHR	BSc	Physics	29	25	86.2
CMSR	BSc	Mathematics	29	19	65.51
CCHR	BSc	Chemistry	24	24	100
AMAR	BA	Malayalam	34	22	64.7
AHIR	BA	History	39	26	66.66
AEGR	BA	English	38	30	78.94

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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://kmmgovtwomenscollege.ac.in/kmmadmin/Satisfaction-Survey/Student-Satisfaction-Survey-2019-20.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
International Projects	2	Kerala State Higher Education Council	1.3	1.28
International Projects	1	Metropolitan University	1	1
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Legacy of Modern Ruptures and Continuities	Department of English	19/11/2019
Statistical Data Analysis using R Software	Department of Economics	22/11/2019
One day State Seminar on Folklore	Department of Malayalam	22/08/2019
One day State Seminar on Nadodi vijnaneeyam: jnanap adhathiyum samskararoopangalum	Department of Malayalam	19/09/2019
Two day National Seminar on Atmam- Akhyanam: Athma kadhakalude Charithra Sanchravum Vayana jeevithavum	Department of Malayalam	21/11/2019
Innovative Teaching Strategies through Techno Pedagogical Platforms	IQAC	14/11/2019
Recent Development in Physics	Department of Physics	19/12/2019
Concepts and perspectives in Kerala Historiography	Department of History	20/11/2019
Discrete and fuzzy Mathematics	Department of Mathematics	12/12/2019
Meeting with Social Activist Daya Bhai	Department of Political Science	12/12/2019
World Peace Role of Mahatma Gandhi and V K Krishna Menon	Department of History	05/12/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
India Students Union Leadership Program	Abhina K	Cardiff University London	02/03/2020	Student Leader Ship

Jimmy George Award	KMM Government Womens College	Kannur University	05/03/2020	Sports
<a href="#">View File</a>				

### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Cloth Bag, Stitching	KMM GWC Stitching Centre	District Industries Centre	Cloth Bag, Stitching	Cloth Bag Selling and Stitching	15/01/2020
Sanitizer	KMM GWC Chemical unit	PTA	Sanitizer	Sanitaizer making and selling	23/03/2020
Candle Making	KMM GWC Chemical unit	PTA	Candle Making	Candle Making and Selling	25/11/2019
<a href="#">View File</a>					

### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Chemistry	1

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Physics	1	0.4
International	English	1	Nil
National	Economics	1	0.34
National	Economics	1	3.21
National	Economics	1	5.7
National	Economics	1	0.34
National	Economics	1	4.5
National	Economics	1	4.5
National	Chemistry	1	6.16
National	Chemistry	1	3.48
<a href="#">View File</a>			

#### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Mathematics	3

Chemistry	5
Economics	21
Malayalam	5
History	2
Hindi	1
English	1
<a href="#">View File</a>	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
<b>No Data Entered/Not Applicable !!!</b>						
<a href="#">View File</a>						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
<b>No Data Entered/Not Applicable !!!</b>						
<a href="#">View File</a>						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	7	81	50	8
Presented papers	2	7	4	3
Resource persons	2	1	3	2
<a href="#">View File</a>				

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Promotion of Cotton Cloths	College NSS Unit	12	128
Health Survey	College NSS Unit	10	128
Know your Neighbor	College NSS Unit	18	128
Street Play	College NSS Unit	12	78
Organisation 80th	History	3	7

Session of Indian History Congress	Department		
One day Seminar	Dr.M V VishnuNamboothiri Smaraka Padana Kendram	4	125
One day Seminar	Kerala Folk lore Academy	4	114
Food and cloth distribution to the inmates of charity home-'Prathyasa Bhavan'	College NSS Unit	24	71
Financial assistance and Kit distribution to people in wheel chair	College NSS Unit	22	72
Sneha Veedu'( Home of Love) Programme-Home to a Homeless student in the department	College NSS Unit	47	687
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Sports	Jimmy George Award	Kannur University	120
NSS	Best NSS Volunteer	Kannur University	1
Student Leader Ship	India Students Union Leadership	Cardiff University London	1
<a href="#">View File</a>			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat	College NSS Unit	Railway Station Cleaning	8	65
Anti Drug Campaign	College NSS Unit	Street Play	12	78
Green Campus	College NSS Unit	Campus Cleaning	6	64
Fit India Celebration	College NSS Unit	Health Programme	15	86

Aids Awareness	College NSS Unit	College NSS Unit	23	204
Womens Day	College NSS Unit	Zoomba Dance	5	63
Womens Gazette	College Editorial Board	News Letter	4	21
Essay Competition	Ethics Club	Man Minus Immortality is immortality	6	35
Breast Cancer Awareness	College Editorial Board	Cancer Awareness	20	350
<a href="#">View File</a>				

### 3.5 – Collaborations

#### 3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Folklore Seminar	Students and Teachers	Kerala Folklore Academy	1
Extension Lecture	Students and Teachers	Dr.M V VishnuNamboothiri Smaraka Padana Kendram	1
Inculcate entrepreneurial culture	Students	District Industrial Centre	30
World Peace Role of Mahatma Gandhi and V K Krishna Menon	Students and Teachers	World Peace Organisation	1
Dilli Series Sea Power Seminar	Students and Teachers	Indian Navel Academy, Ezhimala	7
<a href="#">View File</a>			

#### 3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Erudite Lecture	Lecture Series	Binghamton University USA	15/11/2019	17/11/2019	220
Invited Lecture	Meeting with archeologist	Metropolitan University, USA	06/11/2019	06/11/2019	160
Book Donation	Knowledge Exchange	IIM Calicut	06/11/2019	06/11/2019	22

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Society for Social Science Research	16/09/2019	Research in Social Science	47

[View File](#)

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
150	150

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Laboratories	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Classrooms with Wi-Fi OR LAN	Existing

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### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA	Fully	18.05	2012

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	46918	Nill	1014	168174	47932	168174
Reference Books	537	Nill	137	41826	674	41826
e-Books	Nill	Nill	164300	5900	164300	5900
Journals	6	Nill	7	Nill	13	Nill
e-	Nill	Nill	6000	Nill	6000	Nill

<b>Journals</b>						
Digital Database	Nill	Nill	1	Nill	1	Nill
CD & Video	95	Nill	Nill	Nill	95	Nill
Library Automation	1	Nill	Nill	Nill	1	Nill
Weeding (hard & soft)	1225	Nill	645	15000	1870	15000
Others(s pecify)	25	Nill	Nill	Nill	25	Nill
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nill
<a href="#">View File</a>			

#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	148	66	148	1	1	10	68	100	4
Added	10	0	10	0	0	0	10	0	0
<b>Total</b>	<b>158</b>	<b>66</b>	<b>158</b>	<b>1</b>	<b>1</b>	<b>10</b>	<b>78</b>	<b>100</b>	<b>4</b>

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS
----------------

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Moodle	<a href="https://moodle.kmmgovtwomenscollege.ac.in/">https://moodle.kmmgovtwomenscollege.ac.in/</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
30.34	30.34	150	150

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

KMM Govt. Women's College, Kannur, possesses large physical, academic and support facilities. The general planning of the college is supervised by a high power planning committee. The purchases are done according to the decisions of the purchase committee. The committee ensures that transparency and economy is assured in purchases. State purchase manual and financial code is strictly followed. Digital solutions like e-tendering are also utilized for ensuring speedy, efficient and transparent procurements. • The maintenance of the facilities is ensured through the participatory and coordinated functioning of all departments under the guidance of the various committees and with the aid of the supporting staff. • The Building Committee ensures the timely repair works of the buildings and infrastructure. Allocation of funds for the maintenance of the infrastructure of the college is earmarked in the plan fund of the college by the directorate of collegiate education department. Additional funds are mobilized from the PTA, Alumni and from other public sources. The state Public Works Department is assigned the technical supervision of the works. • Lab equipment is maintained by the respective department. Necessary repair works are managed by the supporting staff of the institution. Emergency repairs, if any, are undertaken with the help of PTA. • Student and faculty support is another resource for the maintenance of the college facilities. NCC and NSS undertake necessary campus cleaning and beautification. A college beautification committee is monitoring the general beautification works. The faculty also assist the initiatives by motivating students and working together with them • Computer lab in the college which is frequented by the students for various service is well maintained with the generous financial assistance from College Development Council as well as PTA. It also operates with substantial self-generated financial resources. • A library committee under the guidance of the college librarian is committed to improving and updating the available library facilities. The library improvement is well supported by the work of faculty members and students. • A well equipped gymnasium is in use for the improvement of physical capacities of faculty and students. Sports equipments including a treadmill and safety gears for players are provided. There is a spacious indoor stadium with wooden floor panelling for teachers and students. Several university level, state level sports events are organised here regularly. The infrastructure is maintained with the help of faculty members and students. • Sports equipment are purchased each year using the sports fee collected from the students during admission and the athletic fund reserved for the purpose. The state government also contributes substantially towards. • There is also an effective yearly audit system to check the furniture, lab equipment, ICT tools, and other stock in the college. • The quality and performance of the infrastructure is ensured with the help of external quality assurance agencies like KELTRON, state PWD etc. • Maintenance of the hostel facilities are generally supported by student initiatives. There is also strong assistance from the part of alumni organisations and people's representatives.

<https://kmmgovtwomenscollege.ac.in/kmmadmin/Procedures-And-Policies/Procedures-And-Policies.pdf>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Scholarship and Endowments	1127	1589750

<b>Financial Support from Other Sources</b>			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Scholar Support Programme	01/08/2019	130	DCE, Kerala
Walk With Scholar Programme	01/08/2020	94	DCE, Kerala
ASAP	25/06/2019	250	DCE, Kerala
Yoga and Fitness	21/06/2019	56	Department of Physical Education
Personal Counselling and Mentoring	16/08/2019	160	Jeevani Counselling Centre
Remedial Coaching	10/10/2019	12	Department of English
Language Lab	06/06/2019	38	Department of English
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	UGC – NET-Coaching	30	Nil	1	Nil
2019	UGC – NET-Coaching	13	13	2	Nil
2019	Career Guidance Cell	38	45	38	38
Nil	Coaching for Competitive examinations	12	12	Nil	Nil
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance
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		redressal
3	3	4

## 5.2 – Student Progression

### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Axis Bank, Avodha IT Solutions, Gardia Health Solutions, Bradford Aviation, Job Fair Conducted by NSS	384	38	Western Railway, Integral Coach Factory	22	5

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### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	19	B.Sc.	Chemistry	Government Brennen College, Payyannur College, Kannur University Campus, Nirmalagiri College	M.Sc Chemistry
2020	30	BA & MA	Economics	CDS, KUSAT, Brennen College, Manathavady Govt. College, Kasargod Govt. College, S.N. College ,Kannur, Nirmalagiri College ,Kut huparamba , Kannur University Departments	PG, Bed, Ph.D

2020	10	BA	History	Govt. Brennen College, Thalassery, Kannur University Campus, CASC Madayi	PG, BE.d
2020	10	BA	Malayalam	Department of Malayalam, Kerala University, Tvm, Malayalam University, Thirur, Department of Malayalam, Kannur University, Department of Malayalam, Kannur University, Govt. Brennen College, Thalassery	MA
2020	15	BSc	Physics	Govt. Brennen College, Thalassery, Kannur University Campus, Payyannur College, Nirmalagiri College, Sir Syed College	MSc Physics
2020	15	BSc	Mathematics	Government Brennen College, Payyannur College, Kannur University Campus, Central University Kerala	MSc Mathematics, BE.d
2020	14	BA	English	KMM GWC Kannur, Government Brennen College, Payyannur College, SN College,	MA

				Palayad Campus, IGNU	
2020	8	MA	English	University Teacher Education Centre Kannur, Kasargod, Keyi Sahib Training College Thaliparamba	B.Ed
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year  
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	13
Any Other	6
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Intercollegiate Dance Fest	University Level	44
Womens Fest	Institution Level	75
Mappila Paattu	University Level	9
Oppana	University Level	9
Athletics	University Level	2
Powerliting	University Level	10
Weightlifting	University Level	11
Archery	University Level	4
Football	University Level	20
Cross Country	University Level	5
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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	First with A Grade	National	Nil	1	17935	Mufeeda K.P
2020	Second with A Grade	National	Nil	1	17360	Niranjan a.C.P

2020	Second with A Grade	National	Nil	1	18327	Niharika .S.Mohan
2020	First place in collage making	National	Nil	1	Nil	Neeraja SN
2020	Volleyball Junior National Second	National	1	Nil	18790	CHAITHRA T V, THEERTHA T V
2020	Taekwondo Senior state Third	National	1	Nil	18332	NIVEDYA T P

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has a well-functioning Students Council which actively involves in the academic activities of the college. They are also accommodated in various academic and administrative bodies of the college. The Student's Council is a representative body of the students of the entire college. The office bearers of the Student's Council are elected by the students in a democratic manner. The election process trains the students in the democratic process. The student council comprises of the Chairman, Vice Chairman, Secretary, Joint Secretary, Councillors to University Union, Secretary of Fine Arts, Chief Student Editor of College Magazine, General Captain of Sports and Games, Secretaries of various departmental associations, and class representatives to UG and PG programmes. The student council debates over issues of concern and it aims at the benefit of the whole stakeholders of the college. The concerns and grievances of the students related to the curricular aspects find a platform for expression in the student council. The secretary of Fine Arts along with other members of the student council organizes cultural and literary events in the academic year concerned. It organizes college level arts festival with active participation of the student community. Talented/winning students at the college level festivals are selected to university arts festival. The magazine editor of the college council is responsible for the preparation of the college magazine. It provides a platform to students to develop their literary and performance skills. Some of the major social services provided by the council:

Assistance in charity work: "Snehapoorvam", a social service programme involving all students, was implemented with the noble aim of providing one meal for the needy a day. To create awareness about the social risks of drug abuse and its far reaching effects a Drug Abuse Awareness Programme was conducted. The council helped flood affected victims by raising funds and other essential materials for them. A variety of programmes were organised namely 1. Women's Fest (a week long programme including many competitions for girls) 2. Food Expo (food items prepared by students of the college), 3. Excellence Meet for meritorious students, 4. Blood Donation Camp, 5. Onam-Christmas- New Year celebrations etc. The Student Council plays a very significant role in providing communicative link between students, faculty and administration. It promotes students involvement in curricular and co-curricular activities. A student council member is nominated to IQAC. His participation in IQAC ensures student involvement in the development of the college. Student council members are also

included in monitoring committees of Walk With Scholar and Scholar Support Programme. The college council and disciplinary Committee frequently interact with the student council to ensure better academic environment in the college.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

There is a strong and loyal alumni functioning at KMMGWC which takes special interest in the academic and co-curricular activities of the college. The alumni provide support in terms of academic and infrastructural matters. At the academic level the former students and teachers of the college who occupy important positions in national and international institutions share their experiences with students and thus make them aware about the potentials of the outer world. The alumni associations also support meritorious students by providing scholarships and awards. Financial assistance is also extended to needy students. The alumni associations also support the development of college infrastructure. The individual departments of the college have their own alumni association which hold their meetings at frequent intervals. They support the general activities of the departments. The members have been extending their service in various sectors of the society. Various literary women, media persons and teachers have been part of the venture. They are active in financially supporting the hostellers and other students. They also provide fund for basic and additional amenities for girls. Several proficiency prizes and endowments are presented to meritorious students every year.

5.4.2 – No. of enrolled Alumni:

7

5.4.3 – Alumni contribution during the year (in Rupees) :

700000

5.4.4 – Meetings/activities organized by Alumni Association :

At Krishna Menon Memorial Govt. Women's College, Kannur, the academic activities are well supported by a strong and loyal alumni of the college. They frequently meet to discuss various plans and programme to support the activities of the college. An annual general body is also arranged at the end of every academic year. The associations provide yearly scholarships to meritorious students. The different departmental alumnae conduct regular meetings and get-together programmes to unite the alumni and the faculties. The support request from the college and other alumni members are discussed in the programme. Financial support is distributed as per the decision of the executive council. The alumni conduct various academic and social events like award nights, blood identification and donation camps, early detection of breast cancer etc. The members offer their whole hearted service to various sectors of the society. The alumni see that outstanding students in academics and sports from both UG and PG are honoured with endowments every year. They also arrange quite a number of motivation classes to the hostel inmates utilizing the service of some experts from the neighborhoods. Extended financial help is always a prime concern for the alumni, giving particular consideration to the financially backward sections of the student community. Conducted literary competition for the alumni members and prizes were distributed. Medical camps are conducted for the identification and advice for many feminine diseases.

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

KMM Govt. Women's College, Kannur, focuses on decentralization and participative management. All major initiatives in the college are widely discussed among the stakeholders and a decision is taken after obtaining consensus in the particular issue. The routine affairs of the college are managed through many committees which accommodate majority of the faculty members of the institution. The committees are given autonomous powers to make recommendations on their respective areas. These recommendations will be implemented with the concurrence of the college council. The college council is designed as an advisory body to advice the principal in the administration of the college. It consists of all the heads of the departments, the IQAC coordinator, RUSA Coordinator and Senior Superintendent of college office. The body has made more democratic with the inclusion of three staff members who were elected from the faculty members. All the decision in the college ranging from monitoring of college canteen to proposal of new courses in the college is taken up by the council. The allotment of state funds among the different departments is done by the council after deliberating on the particular needs of each department. The council also looks into the general academic environment of the college and take necessary steps to promote quality learning and teaching process. All major decisions regarding college management are submitted for approval in a whole staff meeting where faculty members can register their dissent and consent. There is an active faculty WhatsApp group namely KMMGWC/Official and email group which also serves as a forum of debate and discussion. Besides there are WhatsApp groups of official nature for IQAC and placements related communications. Another practice in the direction of decentralization and participative management in the college is the working of committee system. The various duties and responsibilities in the college campus are entrusted in different committees. Every year these committees are restructured. The committees were selected by the college council with the help of a search committee which gives ample opportunities to the diverse sections in the campus. The selection of members to the committee is subjected to larger discussions and selection is made with the consensus of the staff members. This gives larger room for participation and involvement in the affairs of the college. The committees range from beautification, purchase, anti-ragging, welfare, canteen, Academic Monitoring and planning. The development of the college is decided in these committees and the institution thus adapts a horizontal pattern of power distribution.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	KMMGWC offers various UG PG and research programmes. The admissions to these courses are conducted through a transparent and smooth mechanism. The university has a single window system for admission to UG and PG courses. This is an online platform and students can apply for courses of their choice from their home. Fees can also be paid online. They will have to come to college only when the seats are

allotted and at the time of admission. The allotment of the candidates to the various programmes and colleges is strictly on the basis of merit. The online process makes the admissions free from errors and undue human interventions. It is also less expensive and is transparent. Admissions to research Programmes are also managed through online platforms. Candidates are required to pass an entrance examination. The college offers 8 UG courses and 2 PG courses. Department of English is a research centre. Admissions are conducted to 292 UG and 37 PG seats. For the 292 UG seats college receives around 28000 applications. The demand for admission is very high. There are attempts to increase the intake in tune with the available infrastructure. The college has special provisions to admit meritorious candidates who excel in sports and games. These admissions are made after a through scrutiny of their performance in the areas concerned. Students from Sports Authority of India are directly admitted to UG and PG courses based on the recommendation of concerned authorities. There are also seats reserved for students from Lakshadweep and Mahe. They are admitted on the recommendation of the Lakshadweep and Mahe administration. One seat for every 20 seats will be reserved for outstanding sports persons for Post Graduate Programme. Where the number of seats is less than 20 for a subject, the seats in all the PG Courses shall be pooled together and one seat for every 20 seats will be reserved as Sports Quota seat, limited to one seat in each course. In the admission process the college takes extreme care in following the principles of social and economic justice. Students belonging to marginalized sections of society were given special consideration in admissions. This includes socially and economically backward classes also. 20 of the seats are reserved for socially and educationally backward classes. The reservation to different classes is as follows: Ezhava 8, Muslim 7, Latin Catholic 1 , Other Backward Christian 1 , Other Backward Hindu 3 . Scheduled caste candidates are allotted 15 of the

total seats and scheduled Tribes were given 5 seats. Economically backward and forward communities enjoy 10 seat reservations on production of their BPL certificate and cast certificate. Admissions are managed by a college admission committee. Grievances with regard to admission procedures and process is handled by the committee and the final appeal belongs to the university. The admissions are conducted in a highly student friendly environment.

Industry Interaction / Collaboration

KMMGWC has specific strategies for industry collaboration. The college has been conducting invited talks by the industry expert periodically. Several talks and hands on training sessions are organised by Entrepreneur Club of the college. The college regularly hosts national level and state level seminars and conferences, in which the collaboration between the academia and industry is one of the main agendas. College promotes faculties to carry out research projects and consultancies that are industry based. Study tour is a compulsory part of the academic programme which gives exposure to students to have an acquaintance with the environment of their discipline. During these study tours industry visits are organized and students are getting opportunity to industry interaction.

Human Resource Management

In every government-run college in Kerala, entry cadre appointment of staff in the institution is done by the Government of Kerala through the written test followed by interview by the Kerala Public Service Commission. Being the only women's college under government section in Malabar region, teaching faculties, ministerial staff, Head of the Departments and Principal are transferred from other institutions. This provides a very special human resource for the institution as the incoming staffs have external experience too. Vacancies arising in teaching positions after completing this transfer process are being filled by recruiting guest lecturers, based on their performance in the interview conducted by the experts. • All the newly recruited teaching and non teaching staff are

given short term training at the Institute of Management in Government (IMG), Thiruvananthapuram. Staff members holding additional administrative responsibilities are given special training for handling e-governance, e-filing etc. • Teachers have opportunities for in service courses such as orientation courses, refresher courses, short term courses, workshops and seminars for improving their academic performance. many faculties have availed Faculty Development Programmes for completing their PhDs. • The academic environment in the campus facilitated many faculty members to receive national awards and research fellowships from reputed national and international institutions in and out of the country. Faculties have opportunities to organize national and international level seminars, visiting faculty programs, training programs for higher secondary teachers and orientation programs for school students. • The entire staff community of the institution have the opportunity to serve the society by participating in the conduct of competitive examinations of Kerala Public Service Commission and various entrance examinations of other universities.

Library, ICT and Physical Infrastructure / Instrumentation

General library has a collection of 48000 books. Apart from that library subscribes to 12 journals, 25 magazines, 6000 ejournals. It has also subscribed to 1, 64,000 e books through Inflibnet. The entire collection has been barcoded and fully automated by using KOHA software. Some of the department libraries are merged with the General Library. The library can accommodate a total of 50 students at any given time and is spread over 1100 sq.mts. The entire library is under CCTV surveillance. The College has effectively implemented ICT based teaching and learning process. SMART class rooms are attached to each department. The science departments are in possession of the most modern equipment and laboratories. There is a well maintained computer centre and well equipped gymnasium. There is a spacious playground and a modern indoor stadium for the students and faculty. College maintains a ladies hostel which can accommodate 80 students. The

college canteen caters lunch for just Rs.10/- to our students. There is enough number of incinerators installed at different points of the college. There is a cooperative store which provides all necessary things to our students.

**Research and Development**

• Research is incorporated as an essential component of curriculum in all the departments. There is a research project at the final semester of every programme. At PG level, there is one major project paper. Thus students are motivated to take socially relevant areas and progress in their research studies in future. The research activities are monitored by a Research Committee • All faculty members are encouraged to undertake research and for this purpose they are taking benefit of programmes like Faculty Improvement Project of UGC. Faculty members are motivated to undertake research projects and other research activities including publications and conference presentation. • It would also provide facilities to house scholars visiting from other parts of Indian state and from abroad.

**Examination and Evaluation**

Following Kannur University regulations, KMM Govt. Women's College, Kannur, has introduced a Choice Based Credit and Semester System both at UG and PG level. The evaluation has two components namely Internal and external. The internal component consists of Continuous evaluation at the college level. External evaluation is done through a university monitored written examination. In tune with the reforms made by the university, the internal evaluation system of the college is revised from time to time. At the beginning of the academic year, the evaluation methods, both Continuous Assessment (CA) and End Semester Evaluation (ESE), are communicated to the students by way of notices and departmental meetings. Besides this an orientation programme was arranged for the first year students for clarification regarding the syllabus and evaluation procedures. The CBCSS convenor monitors the implementation and frequency of continuous assessment methods. The periodic instructions

issued by university are communicated to the students. In CA, internal evaluation of UG and PG programmes are done on the basis of four criteria namely, 1.attendance, 2.assignments, 3.seminars and 4. internal examinations. After the conduct of internal examinations the answer scripts are evaluated within the stipulated time and the scheme of evaluation is made transparent to the students. Then, the faculty discusses the common mistakes made by the students and helps them overcome such errors. Suitable remedial coaching was provided to help slow learners to improve in their academics. The faculty addresses the rightful grievances of the students pertaining to the marks obtained in the internal examination. End semester examination is conducted by the University.

Teaching and Learning

KMM Govt. Women's College, Kannur, has adopted effective monitoring of the teaching learning process by conducting periodic reviews/tests under the supervision of college level academic monitoring committee. Students with higher achievements were appreciated with cash awards/endowments and merit certificates. Students who performed below average were supported with tutorial/remedial system and initiatives like scholar support system. Periodic institutional level review of the teaching learning process was conducted. Teachers were encouraged to join faculty improvement courses and also to better their skills through participation in various academic programmes. The use of online resources and ICT learning tools were promoted by the college. Almost all classrooms are equipped with DLP projectors/smart boards and with internet connection.

Curriculum Development

KMMGWC has a curriculum that reflects the totality of experiences that are conceived in a particular teaching learning environment which include activities like research, teaching, learning as well as extension within its broad ambit. Our curriculum is a blue print for the entirety of the learning experiences that an institution wishes to impart to the learner. We have a dynamic curriculum which inspires learners to participate

in the learning procedure. Our curriculum contains a detailed statement about the learning objectives the students are expected to meet, the units and lessons that are transacted in the classroom. Curriculum objectives or Graduate attributes are clearly listed out in the curriculum. Our curriculum comprises development of individual qualities and acquisition of general skills, subject specific skills and the methodological preliminaries and also an attempt to master the core subject using these skills. There are foundational courses, core courses, complementary courses, applied courses and Generic Elective Courses. The examinations and other forms of evaluation are based on the curriculum and not merely on the syllabus. Syllabus is among one tool to implement the curriculum. An academic council is formed to revise and modify the existing curriculum in the academic year 2018-19 and they completed their task to revise UG syllabus. 6 teaching faculties of KMMGWC are members of different Board of Studies (UG and PG) of Kannur University. The restructured UG syllabus is now available in the University website and faculties are continuing their works to modify the existing PG curriculum.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>E Governance tools are used in the planning and development process of the college. The plans of the college are prepared in online platforms. The construction works of the college of higher amount are awarded through an e tendering process. Concerned sellers and contractors can register on line and participate in the tender process. The eligible entity is taken through online and works awarded. The payments with regard to the works of the college is managed through the software BIMS (Bill Implementation Management System). Payments are directly credited to the beneficiary accounts through BIMS. The inside discussion in the college on Planning and development is facilitated through WhatsApp group in which all the faculty members can freely share their opinion.</p>

<p>Administration</p>	<p>'College Mate' software has been in use at KMM Govt. Women's College in order to facilitate smooth administration of the affairs of the college. It contains a depository of student related information and services. The Human Resource administration of the college is managed with the help of "SPARK" and Digital Document File System (DDFS) software. In SPARK the service details of the employees including salary and leave sanction are processed. The DDFS software enables vertical and horizontal communications in administration. Inter collegiate communication is made faster and efficient through this platform. Communications to higher offices including the higher education department is processed through DDFS.</p>
<p>Finance and Accounts</p>	<p>The finance and accounts of the college operates in digital platform. All plan fund allocations from the state government is transferred to the college account online and the individual departmental and faculty beneficiaries are given money directly through their accounts. The salary and allowances of the employees are processed on the online web portal 'SPARK'. The salaries are directly credited to the individual e treasury accounts and bank accounts. The promotions and increment benefits of the employees are also processed in 'SPARK'. Scholarships of the students are processed and disbursed through digital solutions namely e grants. College accounts with regard to UGC is monitored though e governance platform and Public Finance Management system.</p>
<p>Student Admission and Support</p>	<p>The student admission to all PG and UG courses in the college is done through web platform known as Centralised Admission Portal (CAP). Candidates can fill the prescribed form on a centralized website and the list of selected candidates is published online. All the admission fees are also collected online. Once the students join a course their options are also updated online so as to bring more transparency and efficiency in the process. After joining the course student profile is updated in the college software 'college mate'.</p>

Individual departments can acquire required data from the network. Students can apply for various scholarships online and the scholarship is sanctioned online and credited to their respective bank accounts. With regard to the internal monitoring of students and for facilitating better and fast communication with students department wise WhatsApp groups are organized.

**Examination**

For the conduct and monitoring of various examinations, college uses an e-governance service effectively. Students are enrolled for university examination through the webportal of the university. College also provides online payment facility for paying examination fees for the student. Students make use of the department level service and the service offered by the college computer centre for registering examinations. After registering examination hall tickets are issued and downloaded online. The Attendance and Progress Report (APC) of the students and internal marks of the students are uploaded to the university by each department. This is also monitored by the college office.

**6.3 – Faculty Empowerment Strategies**

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Training on UG and PG online Admission Procedure	Training on UG and PG online Admission Procedure	10/06/2019	11/06/2019	12	18

2019	Nil	E-Governance Training for Office Staffs	26/06/2019	27/06/2019	Nil	16
2019	LMS Training for Teaching Faculties	Nil	18/07/2019	18/07/2019	47	Nil
2019	Nil	E-Governance Training for Office Staffs	09/10/2019	09/10/2019	Nil	14
2019	Innovative Teaching Strategies through Techno Pedagogical Platforms	Nil	14/11/2019	15/11/2019	47	Nil
2019	Statistical Data Analysis using R Software	Nil	22/11/2019	23/11/2019	36	Nil
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme	1	09/01/2020	29/01/2020	21
Refresher Course	1	11/07/2019	24/07/2019	15
Refresher Course	1	01/10/2019	31/12/2019	90
Refresher Course	1	12/02/2020	25/02/2020	15
Refresher Course	2	13/02/2019	26/02/2020	15
Short Term Course	2	25/09/2019	01/10/2019	7
Short Term Course	1	13/12/2019	19/12/2019	7
Short Term Course	1	10/02/2020	15/02/2020	7

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
47	47	22	22

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
College Co operative Society, ASSESMENT OF BMI, and other Welfare Schemes for Teachers	College Co operative Society, ASSESMENT OF BMI and other welfare schemes for Non-teaching Faculties	ASSESMENT OF BMI, Various Welfare schemes for Students

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

At KMM Govt. Women's College, Kannur, financial transactions are subject to both internal and external audit. As it is a government college its accounts are audited by an internal audit team from the Directorate of Collegiate Education, at regular intervals. External audit is done by the audit wing of Accountant General (AE). Moreover, accounts of various projects funded by UGC and also the annual accounts of Parent and Teachers Association are audited by Chartered Accountant. Audit objections, if any, raised in the report are rectified in due course and measures are taken to prevent the recurrence of same in future.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
CP Prabhakaran and P Surendran Memorial, Former Teachers of Statistics Department	76000	Endowments to Toppers in UG and PG Economics, Toppers in Statistics
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6.4.3 – Total corpus fund generated

825400

**6.5 – Internal Quality Assurance System**

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Nill	Nill	Yes	Academic Monitoring Committee
Administrative	Yes	Accountant General of Kerala	Nill	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1.Supporting maintenance and preservation of general infrastructure 2.Providing financial assistance to needy students 3.Extending academic support to meritorious students by providing scholarships and awards 4.Supporting academic activities like Students Orientation Programmes and Special Lectures 5 Providing emergency infrastructure in the college. 6. Providing free uniform sets to financially underprivileged students. 7. Helping keeping the campus clean and green.

6.5.3 – Development programmes for support staff (at least three)

1. Organised a training programme in Digital Document Filing System 2. Conducted an Orientation programme in Management Information System 3.Arranged capacity development programme for support staff at the institute for management in Government 4.Provided Training on Financial Management. 5. Training given in various admission processes (UG/PG/PhD) of the university.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Preservation and renovation of Heritage Block. 2. Beautification of the campus by planting saplings. 3. Enhancing student amenities by installing park benches and resting spots throughout the campus. 4. In order to promote research activities in Humanities and Languages Centre for Convergence studies was established. 5. Erudite Scholar in Residence Programme: four intellectuals from different countries have visited this college. 6. Digitization of the College Library completed with addition of e books and e resources .With the Modernization of the Library it was converted into a knowledge Hub.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	Nil

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Two Day National Conference on Innovative Teaching Strategies Through Techno Pedagogical Platforms	14/11/2019	14/11/2019	15/11/2019	72
2020	Oriented programmes for Female Self Sureness	09/03/2020	09/03/2020	13/03/2020	210
2020	Covid 19 Preventive Activities	16/03/2020	16/03/2020	19/03/2020	174

2020	Initiation of Online Classes Online Teaching	20/05/2020	20/05/2020	21/05/2020	47
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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Conducted Various Gender Equity Program under the leadership of College Women Cell	01/06/2019	31/03/2020	176	10

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>Environmental Consciousness and Sustainable Development. KMM Govt. Women's College has a rich green campus with a lot of species of vegetation. There is always a conscious effort from the college to inculcate Environmental consciousness among its stakeholders. The institution also tries to develop a model of sustainable development. Development of environmental consciousness in the student community and the society is accepted as one of the missions of the institution. Encouraging sustainable development is also a declared mission of the institution. In order to realise the objective of development of environmental consciousness in the academic community and society, the college has developed a comprehensive action plan. Environmental related topics are included in the curriculum of most of the graduate and post graduate programmes of the college. Seminars/discussions/debates are regularly conducted on environment related themes. There are attempts to promote ideas of sustainable development. The institution has adopted clear strategies, incorporated into planning which adds up to the concept of the Green Campus and contribute to the larger movement for the conservation of nature and environment. The master plan of the college is designed in accordance with this objective. In response to the global need for awareness and action, the institution work towards the same and has adopted environment friendly practices on campus. The student and teacher community is committed to the preservation of biodiversity in the campus. Almost all trees have been identified and given its nomenclature. This has become a natural centre of biodiversity. There is a student initiative named 'Nature Club' which acts as a nodal agency to promote environment friendly practices in the campus. They organise discussions and activities like preservation of the campus greenery. The institution has an effective system for waste management that makes use of the service of the Kudumbasree (A women Self Help Group initiative) units especially in the running of college canteen. Rain water harvesting is a practice that is followed in the institution for promotion of eco friendly values and sustainable development. Science Block has been fully panelled for solar energy. In order to reduce the carbon footprint, steps are taken to reduce electricity consumption. The use of LED bulbs and</p>

LCD/ LED monitors are used in departments and computer labs. • The institution is a plastic free campus. The use of flex boards and banners are strictly prohibited in the campus. Departments are encouraged to use digital tools for submission of official forms and records. Student profiles are digitally stored and the admission procedures were made paperless. Students were encouraged to make use of email or what's up for submission of assignments. Study materials are also shared through what's app/email. With the help of Kerala Forestry department tree saplings are collected and distributed

#### 7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	16
Ramp/Rails	Yes	8
Braille Software/facilities	Yes	4
Rest Rooms	Yes	16
Scribes for examination	Yes	16
Special skill development for differently abled students	Yes	16

#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	Nil	1	08/07/2019	30	Know Your Neighbor	Health Survey, Promotion of Cotton Cloth, E waste Collection	95
2019	Nil	1	20/12/2019	7	NSS Annual Camp	Health Camp, Training Programme	86
2019	Nil	1	23/09/2019	1	Swatch Bharath	Cleaning Railway Station	62
2020	Nil	1	18/02/2020	1	Mangrove Protection Campaign	Protecting Nature	73

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## 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
DCE Hand Book	06/06/2019	<p>Each newly admitted student at KMM Govt. women's College are provided with the DCE hand book which contains a detailed code of professional ethics and practices for the stakeholders of the college.</p> <p>It promotes demystification and transparency which in turn promote good governance. This is also used by the stakeholders as a reference manual in dealing with matters related to the administration of the institution to ensure that the ethical framework is strictly followed in the practices of the organisation.</p>
College Calendar	17/06/2019	<p>The college publishes a college calendar which contains a code of conduct for students and other relevant information about the institution. The students were supplied with a copy of the calendar. Further, at the time of admission students are supposed to sign an undertaking to abide by this code. An anti-ragging statement is also procured from every student. The college has strong mechanism to monitor the observance of the code. A code of conduct was published for parents also. The code assigns specific responsibilities on the parent with regard to the behaviour of the admitted student. Parents were also asked to submit and undertaking to abide by the code.</p>

## 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Meeting with Social Activist Daya Bhai	12/12/2019	12/12/2019	310
V K Krishna Menon Memorial Speech	25/02/2020	25/02/2020	125
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#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

KMM Govt. Women's College conducted the following programmes: 1. Awareness classes, talks and lectures to develop sensitivity towards the issues regarding the environment. 2. The Nature Club of the college coordinates the eco-friendly initiatives of the student community. 3. With the help of Kudumbasree Mission an effective system for waste management functions in college. 4. With the support of the NSS units, utilization of resources and management of waste, including e-waste, are monitored. 5. Rain water harvesting is a practiced that in the institution.

#### 7.2 – Best Practices

##### 7.2.1 – Describe at least two institutional best practices

**BEST PRACTICES -1 TITLE OF THE PRACTICE:** Snehavedu (Home of Love) **THE CONTEXT:** Krishna Menon Memorial Government Womens College is a centre of higher education affiliated to the University of Kannur and named after the illustrious son of our country Sri. V.K. Krishna Menon. The institution which was re-accredited by NAAC with A grade in 2013 prides itself in being the only premier women's college in North Malabar with eight undergraduate, three postgraduate and one research programmes. Being an institution in the government sector, the college is committed to serve the economically weaker and the less privileged sections of the society. It delivers quality education to the society and also works as an effective organization for formation of civic culture in the society. The institution has undertaken many socially useful assignments to make students socially useful and also to make the college a centre for social action and reformation. KMM Govt. Women's College, ever since its inception has given prime importance to put in practice some of the best practices that are unique. There are quite a handful of best practices highly commended and appreciated by the media and the public: **OBJECTIVES OF THE PRACTICE:** The college endeavours to deliver its capacity through various social outreach programmes with the prospective in mind to get the society around to get benefitted. The institution has through its continuous and progressive efforts persevered to raise itself to become a centre of empowerment for women as well as the needy. This has been accomplished through the whole-hearted cooperation of its stake holders- the Parent-Teacher Association, Alumnae, university authorities and the elected representatives. **SPECIFIC OBJECTIVES:** • To make students aware about the need of charity and social involvement. • To extend necessary financial aid to the people in need. • To make the students aware about the issues of homeless people. • To build up a network of voluntary charity organisations outside the college. • To transform the students into responsible citizens and active respondents. • To train the students in social ethics and social values. **THE PRACTICE:** In beginning of the academic year an orientation programme is conducted by the college in collaboration with the National Service Scheme (NSS) units to make students aware about the social involvement. This message is also conveyed through the induction programmes organized by various departments about the deprived community of homeless people. It was really a hilarious task to collect to collect the huge amount of Rs. 8, 00, 000/- for the construction of 'Snehavedu'. Students were made into

several groups and they went out into the society to find the benefactors for the amount. The stakeholders also whole heartedly participated in this genuine endeavour with faculty contributing nearly an amount of Rs. 1, 00, 000/- and the student community collecting an amount of Rs. 20, 000/-. The students also participated in the grand handing over ceremony of 'Snehavedu'.

**PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED:** • The collection of funds was really a problem since all volunteers were girls. • There is an increasing demand from such homeless people of similar nature. • The programme is running without any financial burden to the college and the alumnae. If they also can also contribute a share in donation it would be an added advantage.

**EVIDENCE OF SUCCESS:** The practice was without a doubt a successful one. One homeless family was gifted with a dream home. People from all sections of society cordially got themselves involved in this generous venture. Collecting amount was thought to be a problem but it was overcome with the ardent support from people all across the community.

**CONTACT DETAILS:** Name of the Principal: Dr.Rejula P.K. Name of the Institution: Krishna Menon Memorial Govt. Women's College, Kannur City:

Kannur Pin Code: 670004 Accredited Status:A Website:

<https://www.kmmgovtwomenscollege.ac.in> E- mail:kmmgwckannur@gmail.com

**BEST PRACTICES -2 TITLE OF THE PRACTICE: KARUNYA THE CONTEXT:** The institution endeavours to produce intellectually enlightened, emotionally balanced, morally upright and socially committed young women who will be the agents of social transformation. The institution has through its continuous and progressive efforts persevered to raise itself to become a centre of women empowerment. It delivers quality education to the society and also works as an effective organization for formation of civic culture in the society. The institution has undertaken many socially useful assignments to make students socially useful and also to make the college a centre for social action and reformation.

**KMM Govt. Women's College,** ever since its inception has given prime importance to put in practice some of the best practices that are unique. There are quite a handful of best practices highly commended and appreciated by the media and the public.

**OBJECTIVES OF THE PRACTICE:** The institution has given much importance to best practices which add value to human life and support main cause of the institution. They helped in an all-round development of the institution to evolve itself into a socially responsible institution. They also helped to change the life of the whole institution as well as the individual stakeholders. The college endeavours to deliver its capacity through various social outreach programmes with the prospective in mind to get the society around to get benefitted.

The institution has through its continuous and progressive efforts persevered to raise itself to become a centre of empowerment for women as well as the needy. This has been accomplished through the whole-hearted cooperation of its stakeholders- the Parent-Teacher Association, Alumnae, university authorities and the elected representatives.

**SPECIFIC OBJECTIVES:** • To make students aware about the need of charity and social involvement. • To extend necessary financial aid to the people in need. • To transform the students into responsible citizens and active respondents. • To train the students in social ethics and social values.

**THE PRACTICE:** The practice included adopting a cancer affected family and crediting an amount of Rs. 50, 000/- as fixed deposit in their name. The other inclusions were Onakkodi (New clothes for Old Age People) and Snehavirunnu (Lunch with the Crippled) The venture was carried out by visiting the 120 inmates of the Old Age Home in Melechovva, Kannur. The students working with the NSS units had their Onasadya (Lunch on Onam) with the inmates and presented them with Onakkodi (new clothes for Onam). Also the people who were destined to spend their entire life on wheel chairs due to accidents and illnesses were invited to the campus (30 people in number). They were given a lunch along with a cash gift of Rs. 250/-.

All stakeholders participated in this genuine endeavour whole heartedly.

**PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED:** • The collection of funds was a problem. • There is an increasing demand from such functions of similar nature.

• The programme is running without any financial burden to the college and the alumnae. EVIDENCE OF SUCCESS: The practice was really a successful one. All people who participated in these functions were happy and contented. The student community also felt the need of developing sympathy and empathy to the people of outer society. Millions of people are starving and forced to live a life in the absence of basic amenities. They do not have food, clothes, and homes to live safe and healthy. Whatever caused this situation, these people are humans and it is our primary responsibility to help as many as we can.

CONTACT DETAILS: Name of the Principal: Dr. Rejula P.K. Name of the Institution: Krishna Menon Memorial Govt. Women's College, Kannur City: Kannur Pin Code: 670004 Accredited Status: A Website: <https://www.kmmgovtwomenscollege.ac.in> E-mail: [kmmgwckannur@gmail.com](mailto:kmmgwckannur@gmail.com)

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://kmmgovtwomenscollege.ac.in/kmmadmin/Best-Practice/Best-Practices-2019-20.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Established in 1975, Krishna Menon Memorial Government Womens College is a centre of higher education affiliated to the University of Kannur and named after the illustrious son of our country Sri. V.K. Krishna Menon. The institution which was re-accredited by NAAC with A grade in 2013, prides itself in being the only premier women's college in North Malabar with eight undergraduate and three postgraduate programmes. Besides, Department of English is a research centre also. Being an institution in the government sector, the college is committed to serve the economically weaker and the less privileged sections of the society. The College endeavours to produce intellectually enlightened, emotionally balanced, morally upright and socially committed young women who will be the agents of social transformation. The institution has through its continuous and progressive efforts persevered to raise itself to become a centre of women empowerment. This has been accomplished through the whole-hearted cooperation of its stake holders- the Parent-Teacher Association, Alumnae, University authorities and the elected representatives. It has strived to live up to its motto "TamasomaJyotirgamaya" ("Lead me from darkness to light") by educating, training and transforming young women into proficient leaders and responsible citizens. The faculties of the college have worked diligently to spearhead it into a centre par excellence, thus pivoting it into a preferred institution for students from all spheres of life, especially the underprivileged sections of North Malabar. The college has consistently produced students of high caliber in academics who have secured top ranks in the University and excelled in their respective fields. In order to promote effective teaching learning process, the college has always prioritized the up-gradation of its infrastructure utilizing funds provided by the State government, and other funding agencies as the UGC and RUSA. To keep abreast of the modern modes of teaching, ICT enabled teaching-learning methods have been implemented in all the departments along with internet facilities. The college library and the well-equipped science and computer laboratories cater to the academic and research needs of the students. This is supplemented with round the year activities like seminars/webinars, studytours, filmshows and career-oriented programmes. To accomplish its dynamic vision, sincere efforts are taken to improve the standards and facilities provided so that the best possible holistic experience is provided to our students. It is also noteworthy that our students have excelled in various sports events and bagged medals in national and international tournaments and championships. The Career and Placement Cell,

Counselling Body, the NSS and a host of other club activities and cultural events assist in promoting the overall growth and development of the students of the institution. The institution is committed to environmental sustainability and consciousness and has made a concerted effort to adopt green practices. It is a heartening fact that the college which was set up to empower women from socially and economically backward communities in the fields of education, sports and other cultural domains, has triumphantly achieved the same. The driving force behind its achievements has remained stronger than ever in its march towards the future.

Provide the weblink of the institution

<https://kmmgovtwomenscollege.ac.in/kmmadmin/Institutional-Distinctiveness/Institutional-Distinctiveness.pdf>

### **8.Future Plans of Actions for Next Academic Year**

Krishna Menon Memorial Govt. Women's College, Kannur, is striving to become a centre of excellence and knowledge by introducing innovative UG and PG programmes. The college also aims to establish the Department of Economics into a centre of research. From the next academic year onwards new software called 'College Mate' will be used for strengthening different student services. The already running programmes like providing lunch for just Rs.10/- and free uniforms for the financially deprived students will be carried on. The college will try to own a MOODLE Resource Centre in future for there are at least five faculties who have undergone expertise training programmes at the national level. The following programmes are planned for the next academic year

- Strengthening of physical infrastructure by accelerating the construction of the New Auditorium and the New Indoor Stadium, New Academic Block, New Canteen, Renovation of the Heritage Block, Girls' Room etc.
- Modernization of office procedures and services by accelerating e governance processes like DDFS (Digital Document and Filing System). Office communications are to be shifted to paperless mode as far as possible
- The academic environment is to be made more vibrant with intellectual debates and exchange of ideas. Number of campus recruitments will be enhanced. More national and international seminars, workshops/symposia etc and expert lectures are planned.
- In order to cater to the growing demands of students, facilities in hostels are to be upgraded.
- More number of endowments and scholarships will be made available to deserving students.
- To better the teaching and learning environment teachers will be encouraged to attend more orientation/refresher/short term courses. More number of faculties will be motivated to do their research like MPhil and PhDs. Online courses like SWAYAM will also be promoted
- Promotion of women empowerment will be met by organizing self defence training sessions, yoga, zumba fitness and meditation and women oriented skill development programme.
- The physical fitness and health concerns of the members of the institution are also a major focus in the next year. For this purpose the facilities of the gymnasium will be improved and yoga centre will be introduced
- The research activities of the academic community will be promoted by strengthening research infrastructure in the library. Students and teachers will be given training in research report writing, anti plagiarism software etc.
- The existing laboratory facilities in the college will be strengthened with the introduction of modern equipment.
- Beautification of the campus will be accelerated.
- The examination/ valuation process will be streamlined with the participation of all the faculty members.
- The college is preparing for the NAAC Peer team visit next year.
- An independent IQAC room will be fully equipped and furnished. Public address system will be fitted in all new classrooms. A new room for the research scholars in English will be made available near to the library.